



*Halcombe will be a safe, supportive and progressive community.  
It will be attractive, valued by all and well connected to the wider district.*

## Minutes OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

**Monday 1<sup>st</sup> February 2021 7pm @ Halcombe Memorial Hall**

**PRESENT:** Rachel Lane (Chair), Richard Bain, Maureen Lambert, Cr Stewart Campbell, Barbara Davies, Annie O'Fee, Vicki Powell, Linda + Richard Paton, Andrew Hansen, Alex Short.

**1.1 Apologies:** Jeannette Henderson, Paul Hughes, Peter Beck

(Moved: Barbara Seconded: Richard)

**1.2 Correspondence**

- To be done at end.

**1.3 Confirmation of previous minutes:**

*That the minutes from the previous meeting held on 3<sup>rd</sup> December 2020 be accepted as a true and correct record.*

(Moved: Maureen Seconded: Vicki)

**1.4 Matters Arising from 3<sup>rd</sup> Dec 2020 minutes:**

Finance Policy needs to be captured in one document rather than being only found in historical minutes. <b>(Rachel)</b>	Still to do.
Welcome packs actions.	See note in body of the minutes.
Image of stone carving for George and Avril passed around. Purchase approved.	Rachel still to order.
Stuart Campbell will chase up on the pine trees behind the tennis court as they are causing a hazard. The trees have been trimmed along the tennis court path side.	Cr Campbell has asked for a report and will forward once he gets this.
<b>Request has been put in via Nov minutes to Council for signs about picking up dog poo and no motorbikes on the Domain.</b>	Needs transaction number
Maureen and Rachel to meet Pete from MDC to discuss picnic tables and Info board project.	
Cemetery land: weaning, tank shifted on and annual budget to be done.	Only the budget still to be done
Carl Johnstone (MDC) to come back re: boundary lines pictures vs actuals.	
Reply to Carl Johnstone re: light by the hall option (\$5k-ish)?	Say no.

## 2.0 FINANCIAL BUSINESS

**2.1 Financial Report**

*That the Financial Report showing an overall total balance of \$25,337.68 as at 31<sup>st</sup> January 2021 be accepted.  
See attached Financial report for payments made and received in Dec and Jan.*

(Moved: Rachel Seconded: Vicki)

**2.2 Invoices for approval**

*No invoices for approval.*

**2.3 MDC Project Funding**

**\$3K fund:**

2019/20 reimbursement has been received:

ANZAC Day 2020 \$460  
 Community Events \$508.86  
 2020/21 reimbursement for send to date also received:  
 Community events \$949.42  
 Walkway \$314.08  
 TOTAL = \$2,232.35 paid by MDC 03/12/20

Have also used \$1,868.60 of accrued ‘\$3K fund’ funding for Hall speaker (reimbursed by MDC 14/01/21)

Balance sitting with MDC = \$3,471.50.  
 Need to fill out plan for 2021/22 year.

**Other Project \$:**

\$3,624.77 cenotaph lights left over – this has been reallocated to Monteith Street Walkway.  
 \$17,000 Info signs and picnic area. Need to get picnic tables in. Rachel and Maureen still to meet with Pete from MDC.  
 Balance sitting with MDC = \$20,308.39 (as per email from Janine Hawthorne 29/01/21 – need to check details as this balance doesn’t equal details above)

\$8,200 Further CBD/Cenotaph/Rec Area Development (2021/22)

**Actions required from Financial Business**

- Finance Policy still to be done and end of year summary (Rachel)
- Rachel and Maureen to catch up re: Hello Halcombe money – check that it’s sitting in the correct account.

**3.0 COUNCIL BUSINESS**

**Current Consultation Underway**

- Feilding Town Centre refresh consultation. Closes 4pm 26<sup>th</sup> February 2021. <https://www.mdc.govt.nz/Contact-Us/Have-Your-Say/Feilding-Town-Centre-Refresh>
- Upcoming consultation includes Rural Subdivision review.

**Council Report: Stuart Campbell**

10-year-plan process is well underway. Due for release shortly. Looking for the publics thoughts on 3 main issues:

- Sealing of rural roads
- Community development fund
- Council’s role in climate change.

Also looking for feedback on Council’s housing policy (social housing)

**4.0 GENERAL BUSINESS**

**4.1 Focus #1 – Walkway and Domain (Vicki)**

• Request has been put in via Nov minutes to Council for signs about picking up dog poo and no motorbikes on the Domain.	<b>Needs transaction number</b>
• Rachel found some more tree plaques that need to be put up.	<b>Vicki will sort that.</b>

**4.1a Focus #1a – Monteith Street walkway (Rachel)**

• Monteith Street verge was mown but not along the top so people can use it.	<b>Rachel to see if Jeff can do it.</b>
• Cost of putting just the culverts in is more than our budget of \$3600. Need to devise some ways to fundraise – fun run series??	<b>Rachel to ask Council what’s involved from a traffic management point of view.</b>

<b>4.2 Focus #2 – Hall (Maureen)</b>	
<ul style="list-style-type: none"> <li>8th Dec met with James, MDC, Alex, Rec Services, Trev, Trev's Plumbing at hall to points raised in our submission - specifically water tightness issues, structural issues, spouting cleaning. Very positive outcomes. Agreed something needs to be done about ongoing roof problems. Looked at possible reasons for the guttering/wall on the east side is moving. Agreed needs a structural engineer report.</li> <li>Alex came with a cherry picker and cleaned the gutter on the east and back side of the hall. Was a big job done very thoroughly. He also tacked some bird netting over the back end vent to stop the birds perching and getting in.</li> <li>Discussion had about the HCDG 'sponsoring' regular community activities in the hall. Decided once a term/quarter would be more doable than once a month or bimonthly. Targeting a specific group in the community – for instance how the Teddy Bear Picnic was for young families. Simple organization. Wreath making for ANZAC is always well supported. Would be good/preferred if people from outside the HCDG took charge of organising.</li> </ul>	
<p><b>Sound system</b></p> <ul style="list-style-type: none"> <li>Has been purchased. Will be named and is locked securely away.</li> <li>One person will be in charge of this. They will need to be familiar with the operation and check it in and out to ensure it is working and that people using it are familiar with how to operate it. Jeanette has said she will be available to do this. Richard or Pete to be back up.</li> <li>It is for use for microphones and back ground music only i.e. NOT discos.</li> <li>Booking system required for using and hiring it. Charge \$10 to hire it for non-HCDG users. Some USB type cords still need to be purchased.</li> </ul>	
<p><b>MDC Audit Report</b></p> <ul style="list-style-type: none"> <li>No need to view this as the engineer has been out. Will wait to see what the next step is.</li> </ul>	
<p><b>Usage</b>  Tuesdays: Yoga 6.30 -7.30  Mondays and Wednesdays: Zumba Mon 5.30 -6.30, Wed 6.30-7-30  Thursday 3rd HCDG meeting</p> <p>Hire  Friday 4th Dec Rachel Howell child's b'day \$50.00  Jan 29th Gospel Group Chris \$30.00</p> <p>Bookings for February  Monday 1st HCDG 7.00pm  Wednesday 24th Beef and Lamb 8.30-3.00  Thursday 25th HCT 7.00pm  CDG Yoga and Zumba TBC  Gospel Group all Sundays 3.30 – 5.30</p>	

<b>4.3 Focus #3 – Cenotaph &amp; Recreational Area (Rachel/Maureen)</b>	
<p>Iwi/Marae Board  Slowly ticking along. Have mapped out a broad outline of potential layout to discuss with the group who are providing info.  Still need have meeting to discuss with them where they would like the board to be.</p>	

Railway Board Barbara and Maureen had meetings with people at the Coach House Museum and Library. Extremely helpful and reiterated what a huge job this is! Maureen has have been searching on the library images held in the Heritage Site and Papers Past (all digital and have comms permission for use). Amazing stuff. Alison Short's information box has photos with the original library reference on them, as well as written information, which has also been invaluable in focussing the search.	
Agreed for Maureen to save images and copy to her computer and just the final bits to Drop Box once they have been devised. Also agreed that any printing etc... that is required in the planning stage to come out of the \$17,000 budget.	
Stain picnic tables black and red once Rachel has water blasted them. Need to meet with Pete and sort out placement.	<b>Rachel to water blast tables and purchase stain.</b>

#### 4.3 Subprojects

<b>Roading (Richie)</b>	
Discussion had around the proposed Halcombe Road crossing point. HCDG has concerns about the proposed location as often that section of road becomes 4 lanes with cars turning into Mt Biggs and/or Stanway Road. Could it be moved further towards the marae? Discussion was also had over whether a traffic Island could be placed in the middle of the road (like outside New World Feilding) and if rumble strips and/or the crossing section of the road could be painted (in non-slip paint)?	Rachel to communicate points with MDC.
Pearce St. needs metal on short stretch as turns to mud when it rains.	
Cassan St humps had <u>another</u> near miss with two vehicles the other day! Has the council had a road review done on Halcombe metal/dirt roads yet?	<b>Please can this be noted by Roding.</b>
Gilmor's drive crossing (Kimber Street) has been on the list for ages?? Water tables are non-existent in many areas. Appreciation is expressed to council regarding remediation work done on several water table drains around Halcombe lately.	
Vogel Street / Mangone Road sign has fallen down again.	<b>Needs a new transaction number</b>
Godly Street 50km sign has fallen down.	<b>Needs transaction number</b>

<b>Community get-togethers</b>	
No upcoming events	

<b>Cemetery Land (Rachel/Darryle)</b>	
<ul style="list-style-type: none"> <li>Water troughs (donated by the Lanes) and a push tap by the car park (non-drinkable water) have been installed.</li> <li>Lots of grass!</li> <li>Gorse needs spraying as do the thistles.</li> <li>Loading ramp and shelter still need to be done.</li> </ul>	<b>Rachel to sort out getting the spraying done.</b>
<b>IT communication – cell, landline, internet (Rachel)</b>	
Work has started in preparation for the cell tower.	
<b>Entrance/Welcome signs (Richard)</b>	
Rocks still to be placed.	
<b>Welcome to Halcombe packs (Annie)</b>	

Phone book: Almost ready to print! Streamline in Feilding to print it. A huge thank you to Annie and Donna Abbiss for their work on this.	<b>Rachel to check to see who has paid for advertising.</b>
Rest of the Welcome packs progress is on ice!	
<b>Recycling Centre</b> (Richard)	
A good month.	
<b>Christmas lights</b> (Richard)	
Can Richard be reminded of who to contact re Christmas pole lights/decorations please?	<b>Rachel to get Richard the contact.</b>

#### 4.5 Other General Business

<b>Water Scheme</b>	Need to put out a reminder re: checking for leaks.	<b>Rachel to do.</b>
<b>Halcombe Community Trust</b>	Next meeting end of Feb.	
<b>Halcombe Community Fund</b>	New Trustees to sort.	

#### 5.0 COMMUNITY COMMUNICATIONS

<b>Facebook</b> (Rachel & Maureen) A few hassles pre-Christmas. <b>Alex to pull together some instructions on “How to do a visitor post”, which will be pinned at the top of the page.</b>
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#### 6.0 OTHER ITEMS

No other items	

<b>Correspondence</b>	
<ul style="list-style-type: none"> <li>7th Dec Pete Shore MDC re railway info board suggested design from Dec meeting – he thinks 2x1m board may be too big.</li> <li>Janine Hawthorn – Revised amount that we will received as “\$3K funding” this year.</li> <li>Janine Hawthorn – Balance of funding the HCDG has available.</li> <li>Mid Central DHB newsletter.</li> <li>Merry Christmas from Mayor Helen and Wendy Gar (F+DP)</li> <li>Email re proposed Halcombe Road crossing.</li> <li>Notification of Feilding township plan consultation.</li> <li>Janine Hawthorn – Creative Communities scheme applications now open.</li> <li>History request from someone in the UK. <b>Rachel to answer.</b></li> <li>2 remittance advices from payments from MDC.</li> </ul> <p>Hall Correspondence</p> <ul style="list-style-type: none"> <li>Thank you from Fiona Burke for use of forms for gymnastics.</li> <li>7th Dec emails to MDC and CET re reimbursement for MDC for payment to Joule Electrical.</li> <li>10th Dec Morgan Scott CET invoice and bank details CET reimbursement Joule Electrical.</li> <li>9th Dec Alex &amp; James MDC re spouting clean.</li> <li>17th - ongoing Lisa Clark re Beef and Lamb booking for 24<sup>th</sup> Feb.</li> </ul> <p>(Moved: Annie Seconded: Richard )</p>	

Meeting Closed: 8:55pm