



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY MEETING HELD MONDAY 1 February 2016 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, Mel Henderson, Alex Short, Shane Casey, Richard Bain, George Kereama, Yvonne Penn, Vicki Powell, Ben Henderson, Jeannette Henderson

1.1 APOLOGIES:

1.2 CORRESPONDENCE INWARDS/OUTWARDS:

IN:

- Feilding 'Bustle' – Feilding Promotions newsletter – to be circulated.
- Hall/Community Committee meeting minutes – to be circulated
- Spray quote from Richard Hammond for walkway – needs clarification
- COGS newsletter re: Community Grants
- Yoga date change – clash with Creative workshop dates – Jeannette/Yvonne to liaise
- Teresa (Bunnings Feilding) – have yellow paint to give away to a community group. They also have a BBQ & gas for fundraisers.
- Halcombe School year 7 & 8 want to help community – 24 Feb – Painting, weeding, stones, weedmat, etc. along walkway.
- CWI – Country Womens Institute visiting Halcombe 11th Feb to see their tree (kowhai).
- Janine Hawthorn – needs funding split for 2016-2017 budget and reallocation of 2015-2016 funds
- Play centre & Rugby club have applied for funding from the Halcombe Sports Fund
- Rachel Carr of MDC – funds have been allocated for Hall repairs – Roof and Painting of supper room. Needs to be completed by July 2016

OUT:

- Email to Halcombe Community re ceramic poppy making workshops
- Charitable Entity – Rachel has been liaising with William from Manawatu Community Law Centre.
- Himatangi Beach Trust – Rachel spoke to George Annear re: their set up.
- HR Jones sign is broken – phone call made, sign has been taken down and Rachel to deliver it in to be fixed.

1.3 MINUTES of Last Meeting 7 December 2015: Accepted

2. Items for Approval/Information

2.1 FINANCIAL REPORTS:

Halcombe Community Development Group Account (Westpac):

Opening Balance as at 25/11/15

\$4,899.91

Deposits =	Credit Interest -Dec	\$0.46
	Credit Interest-Jan	\$0.77
	Quality Property-Burrell Inv.	\$50.00
	Bake Sale	\$764.00
	Royalties for ANZAC Day books	\$10.85

Expenses =	Vital Signs	\$212.75
	Focal Point – Gift for Robbie/Sandra	\$72.00
	Float for Bake Sale	\$150.00
	Winner of Thank You card-Jack	\$50.00
	Rods for walkway	\$27.98

Closing Balance as at 25/1/16 **\$5,213.26**

Hall/Sports Ground Account:

Opening Balance as at 24/12/15 **\$13,546.58**

Deposits =	Sale of Wool	\$459.10
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Expenses =	Hill Spraying	\$393.30
	Genesis Energy	\$82.87

Closing Balance as at 01/02/16 **\$13,592.51**

MDC Fund: 2015 – 2016 funding has been re-allocated as follows:

Details	Amount	Spend to date	Balance
Walkway Opening 2016	\$500		
ANZAC Day 2016	\$800		
Event Signage	\$600		
Walkway Spraying	\$800		

2.2 COUNCIL REPORT: Cr Shane Casey

- No report – Council back 16th & 17th February
- Proliant Factory opening 12th February

3. Other Business



3.1 Community

Calendar for 2016:

- Creative Workshop: ceramic poppies – 4th Feb 2016
- Walkway Opening/Family Fun Day – 2nd April 2016
- ANZAC Day – 25th April 2016.
- Midyear Fundraiser – June 2016

- Christmas Carols – Dec 2016
- Waitangi Day - Feb 2017

Focus for the next 7 months ('til the end of this elected term). Priorities were brain-stormed and + 'Champions' allocated. Champions to give report as each meeting going forward:

1. Walkway:
 - Finish ground work and have it easily maintained – **Richard** (& **Vicki** for anything tree-related).
 - Edging to be fixed up (Richard)
 - Top to be finished (Richard)
 - Carpark (Richard)
 - Sleepers & rods (Rachel & Jeff)
 - Plaques & signage (Rachel)
 - Remove BMX mounds (If possible – or just tidy up)
 - Vehicle bollards (Rachel to liaise with Rachel Carr – MDC)
 - Opening. Pencilled in the date of the 2nd April
 - Family fun day (**Mel**)
 - Official side of things (**Rachel**)
2. Anzac Day – **Richard**
3. Waitangi Day at the marae Feb 2017. Powhiri and sports – **George**
4. Mid Year Fundraiser. June 2016 – **Mel**
 - dinner/comedy???
5. Kids Disco – Halloween (so outside the next 7 months however planning will need to be done within these months) – **Alex**
6. Facebook – **Mel**
7. Website – **Rachel**
8. Signage – **Richard** (once Rachel has tied off things with Pallet Studio signs).
9. Halcombe Herald – **Rachel**
10. Creative Workshops – **Jeannette**
11. Hall Refurbish – **All**
12. Christmas Carols + BBQ – **Richard**
13. Christmas lights – **Jeannette**
14. Set up Trust – **Rachel/Shane**
15. Stanway Road Domain fence – **Jeff & Murray**
 - Funds from MDC – do before opening of walkway

Action Summary	Person responsible	Minutes date
COMMUNITY		
Halcombe community Civil Defence strategy: still progressing	Sue	Feb 2014
Soldier History: WWII	Richard + Jeannette	May 2014
Picture from Vicki: We need to decide where to put this.	Mel / All	July 2014
Community Calendar: Dates need to be loaded into it + it published on the website.	All to feed-in dates + Rachel to load	Aug 2014
Website: Halcombe ID and MDC phone number to be added	Rachel	March 2014



3.2 Environment

Walkway

- **Still to do:**
 - Placing stones (Richard with digger)
 - Monteith Street railway sleepers (Rachel + Jeff to do once 10mm drill bit sorted)
 - Finishing touches to edging (especially around Levin Street) – group of guys...Jeff, Kane + Muzz??
 - Top for pathway + Monteith Street. (Paul, Richard and John Morrissey to work together with digger and John's smaller truck (for pathway)). Rangitikei Aggregates supplying race fines. HCDG/MDC to pay for cartage.)
 - Prep area by Levin Street for regressing. (Richard)
 - Remove last few BMX mounds. (Richard)
 - Vehicle Bollards – Rachel to organise with MDC.
 - Plaques – Rachel to organise.
 - Grand opening planning
- **Next Working Bee** – Richie will get guys together.

Drains:

- As per last month, this will be done once the walkway project has been completed.

Action Summary	Person responsible	Minutes date
ENVIRONMENT		
Railway sleepers: Sleepers to be laid at Monteith St end (Rachel + Jeff to do once 10mm drill bit sorted)	All	Sept 2014
Thank you plaque: Rachel to organise a plaque for RAL to go on their "sponsorship wall".	Rachel	Sept 2014
Spray program: Rachel get clarity from Richard Hammond as to what his price includes and frequency?	Rachel	Feb 2016
Rocks to be moved	Richard / Paul Hughes	Oct 2015
Finishing touches to edging (especially around Levin Street)	Jeff, Kane + Muzz??	
Top for pathway + Monteith Street. Rangitikei Aggregates supplying race fines. HCDG/MDC to pay for cartage.	Paul, Richard and John Morrissey	
Prep area by Levin Street for regressing.	Richard / Paul Hughes	
Remove last few BMX mounds.	Richard / Paul Hughes	
Vehicle Bollards	Rachel	
Sponsorship Plaques	Rachel	



3.3 Village Heart

- Tennis court shelter needs fixing up and painting – we now have funds to have the fence fixed.

Hall and Sports ground

- Vicki has bought a new folding table for the hall
- 'Terms of Hire' for the Halcombe Hall – completed??? Need to be added to website. Need incident book, hi-vis jacket and to check out noise by-laws (General Conditions point 'g').
- Have received \$ from MDC to fix roof and paint supper room. Quotes needed for painting (Gary Dyer has been out and will forward us a quote. A 2nd on required).
- Cemetery land:
 - Thistles and gorse have been sprayed.
 - Boundary fence has been fixed.
 - Loading race required for easy loading out of the ewes for shearing. Materials need to be purchased. Some of the left over edging timber may be able to be used. Security would then need to be added to the gate (padlock and chain). **Jeff to liaise with Darryl to get this done.**
 - We would like to know what the timeline is for the Cemetery land (Brent Limmer)?
- Criteria has been devised for anyone wanting to apply for the Hall and Sports ground funds. An application for will be done to assist. The Halcombe playcentre application of \$1,400 was approved. Additional information is required from the Halcombe Rugby Club. Rachel to speak to Jerry once the application form has been completed.

Action Summary	Person responsible	Minutes date
VILLAGE HEART		
Signage for Toilets: Jeff to put this up.	Jeff Lane	Mar 2014
Charitable entity: Establish what we need.	Shane Casey/Rachel	Feb 2015
HALL/SPORTS GROUND		
Policy for accessing Hall/Sports Ground funds: Application form to be completed.	Rachel	Feb 2016
Carpet for supper room area: Quote required for this.	Mel	July 2014
New Vinyl for Toilets: Quote required	Mel	Aug 2014
Hall furniture: Replace with lighter tables and chairs	Mel/Karen/Rachel/Jeanette	Aug 2014
Painting of Kitchen/Bar/Supper Room: 2 quotes required Gary Dyer and another.	Rachel/Mel	Aug 2014
Hall curtain: Needs to be gotten off Wayne and altered.	Rachel / Mel	April 2015
Playground water pooling: Richard to look at it.	Richard Bain	April 2015
Loading ramp to be built	Working bee	Dec 2015
Time line for cemetery land – is there an expected date when we will lose use of it/some of it?	Brent Limmer	Dec 2015



3.4 Development

Water Scheme – Going well

Roading – Waiting

Mobile phone coverage – Halcombe was included in the Register of Interest for the Mobile Black Spot Fund.

Action Summary	Person responsible	Minutes date

DEVELOPMENT		
Roading changes and tarsealing: Community consultation required.	All	June 2015

3.5 OTHER ITEMS:

- Fundraising Calendar – put on FaceBook and the Halcombe Community website & ask for gorgeous photos of Halcombe, through the seasons, to be submitted.
- Congratulations to George Kereama on being awarded 'Community Honours'. George responded that he was honoured to accept the award.
- Go through seats and tables in the hall – sort & sell – Tuesday 9th Feb at 8pm – send reminder to whole committee. All welcome

Action Summary	Person responsible	Minutes date
OTHER		

Meeting Closed: 9pm

Next Meeting Date: Monday 7th March at 7pm at the Halcombe Tavern.