



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY HELD Monday 4 March 2019 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, Stacey Hulena, Maureen Lambert, Richard Bain, Vicki Powell, Alex Short, Cr Shane Casey, Peter Beck, Barbara Davies, Wayne Short, Carl Johnson, Darryl Thomas, Jeanette Henderson

1.1 APOLOGIES: George Kereama, Ben Henderson, Pauline Cooper,

1.2 CORRESPONDENCE INWARDS/OUTWARDS:

IN:

- Invoices for hall, kitchen and bar
- ANZAC info – Invoice (Steam train), minutes and contract with Feilding Steam
- Keep NZ Beautiful
- Janine Hawthorne, MDC – Confirmation of monies still left from 2018/2019
- James Adamson, MDC – response to email sent re Walkway
- Geoff Canham – re Pouhoutikawa trees @ \$4.50 each inc gst

OUT:

- Facebook posts re ANZAC day
- Facebook posts re Stolen Sleepers
- Facebook post re 'Situations Vacant'
- Email to James Adamson re priority on Walkway and Rec Area
- Email video & photo to James Adamson re water running off roof and down hall wall.
- Email to Janine Hawthorne – Full financials sent for 2015/2016, 2016/2017 and 2017/2018 plus information for reimbursements from Community Project and Community Planning \$ sent for 2017/2018.
- Email to Geoff Canham – re Pouhoutikawa trees price
- Hamish Watson of BNZ – setting up sub account for 'Livestock Account'
- Email to Paul Greg – compliance re FB/sleepers on marketplace (Maureen & Vicki to follow up)
- Neighbour Hood Support thoughts sent to Pauline Cooper & Hollie Howland
- Email to Tamsin Darragh for their new address
- Thanks to Kirsten for all her work on Facebook and the website
- Email to Rural Support Manawatu

Moved Jeannette/Seconded Vicki – carried

1.2.1 MINUTES of Last Meeting 4th February 2019:

Ask Ben Henderson to write an official letter of resignation to this committee.
The minutes of this meeting were moved as a true and accurate record.

2. Items for Approval/Information

2.1 FINANCIAL REPORTS – Stacey Hulena:

2.2 FINANCIAL REPORTS:

	Opening Balance as at 01/2/19	Deposits	Expenses	Closing Balance as at 28/02/19
General Account	\$11,168.90	\$2,076.61	\$1,500.00	\$11,745.51
Hall Operating	\$1,813.55	\$0.42	\$6.29	\$1,807.68
ANZAC Day	\$709.74	\$3,160.18	\$250.00	\$3,619.92
Hall Refurb	\$8045.00	\$1.80	\$0	\$8,046.80
Community Fund	\$9,437.50	\$2.11	\$0	\$9,439.61
Total	\$31,174.69	\$5,241.12	\$1,756.29	\$34,659.52

For details see attached reports.

- Accounts to be passed for payment:
 - Wayne Short – Hall Plumbing \$276.93
 - Maureen Lambert – Hall Paint & Curtains \$816.90
 - TPS NZ – Hall Kitchen cabinets \$800.04
 - TPS NZ – Hall Bar cabinets \$858.10
 - Rachel Lane - Gift for David Johnstone \$ 25.00
 - Rachel Lane: Fluro spray for remaining sleepers \$57.29
 - Feilding Steam Train Deposit \$1,150.00

- Reconciliation 2017/2018 **Total** **\$2,131.36** – made up of:
 - Community Project fund (\$3,000/yr) \$2,017.36
 - Community Planning fund (Projects identified in our Community Plan e.g. CBD/Rec Area Development) \$ 113.85

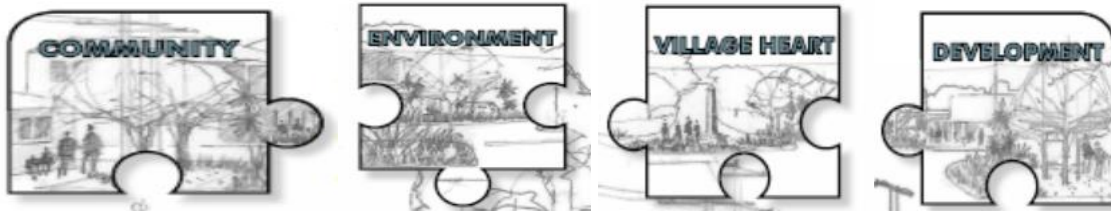
- Balance in Community Project fund 2018/19 \$2,495.05
- Balance in Community Planning fund \$12,886.15

Moved Stacey / Seconded Vicki – carried

2.2 COUNCIL REPORT – Cr Shane Casey:

- Focus on Youth
 - Youth Council meets 4th Monday at 5.30pm – 7pm
 - Actively recruiting for new members 12 – 24 years of age
 - Community engagement workshops – Aged Care etc
 - 25th March – Youth Workshop at MDC run by Cr Shane Casey
 - Target Survey for Youth Services to be carried out
- Leadership Training held 18th Feb at MDC – Rachel, Maureen, Stacey & Jeannette attended
- Halls & Committee meeting – all invited to attend Wed 6th March

3. Other Business



3.1 Focus #1 – Walkway & Domain

- 10 sleepers from Monteith Street and 15 sleepers from Levin Street have been stolen.
- The remaining sleepers have been sprayed with fluo spray paint to identify them as belonging to HCDG.
- What do we replace these with? Rocks and concrete – Barb to enquire re boulders
- Handing over maintenance of Walkway to MDC – Rachel to chase this up
- Pouhoutukawa trees are \$4.50 each inc gst – All in favour of purchasing these.
- Rocks and Bulbs under the 'Welcome to Halcombe' sign Feilding end – Richie & Barb
- Organise Working Bee to plant trees – Sunday 26th May at 9am – organise MDC BBQ

3.2 Focus #2 - Hall & Hall Kitchen

- Maureen submitted a Hall report on the refurb work being carried out, timeframes & costs
- Once finished we need to promote and use the hall, kitchen & bar
- Promote as a wedding destination?
- Wedding day function in July – Barb to investigate
- Guttering at the back of the kitchen still needs fixing.

3.3 Focus #3 - ANZAC Day

- On track with the organisation
- Poppies have been done – 700 to go on cenotaph then for sale after the service
- Train tickets to go on sale early March
- Flyer re the day to go to RD9 residents
- Need volunteers on the day
- Give-a-little page set up – total of \$350 at present
- Locals can pay a donation directly to HCDG bank account
- Still waiting to hear back from ECET re grant funding
- Halcombe school raised \$200 towards ANZAC Day – need to visit school to accept Vicki & Jeannette to go up on Wed 6th March at 10.30 – Barb to organise

3.4 Focus #4 - Cenotaph & recreational area

- Rachel has met with James Adamson of MDC to discuss how we can get some action. Awaiting costings from MDC and then the HCDG will make a decision on which bits will be done.

- High priority is getting lights to light up the Cenotaph. Rachel to contact Martin Skinner.

3.5 SUBPROJECTS:

Roading Update

- Nothing to report

Community Get Togethers

- School Gala – Saturday 23rd March
- Auction Night – Saturday 13th April.
- Halcombe Herald – due to go out. We have assistance in pulling it together and formatting, but need the copy sent through. Please send event info through to Halcombe.comunity@gmail.com including ANZAC Day promotion, which will go on the front.

Cemetery Land

- Darryle Thomas updated the group on recent activities:
 - Sheep have been shorn – Charlie Walker did this free of charge for Darryle.
 - Have purchased some replacement ewes but require 3 or 4 more by donation.
 - Sold 37 lambs @\$113 each.
 - Gorse was sprayed in December. Large gorse bush at the back of the land needs dealing with. Paul Hughes has suggested burning it. Darryle and Paul to sort this.
 - Darryle has bought 20 lts of spray (on special) and will split with HCDG.
 - Needs new posts when ground softer. Jeff Lane to help Darryle do this.
 - Ram to go in with ewes in next few weeks.
 - Wool sold for \$250.00
- Darryle also asked for help as he is having surgery on his shoulder end of May. He will be out of action for 3 months. Help required for: **Crutching (May/June) /Docking/Spraying**. Jeff Lane has already offered to help. FB posts and emails to be sent out closer to the tie when jobs are needing to be done to get help. It worked well last year with docking.

Moved Barb / Seconded Vicki – carried

Communication (Cell, landline, internet) - No progress updates.

Entrance Signs – no progress to report

Neighbourhood Support/Civil Defence/Police – Hollie Howland and Pauline Cooper have agreed to champion this and will be working with current local Neighbourhood Support reps (Pete Davis and Alison Short), Neighbourhood Support Manawatu and the Police to organise some events.

Power capacity in village – no progress to report.

Christmas Lights – Need to keep a record of the Christmas light money as it sits in the General (00) account.

	\$764.00	received from the fundraising bake sale (18/12/15)
minus	\$150.00	float for the bake sale (11/12/15)
minus	\$191.68	Solar lights (reimbursement made to David Johnstone 22/04/16)
BALANCE	\$422.32	Held in General (00) account

The current solar lights need to be replaced this year.

Rangitikei River Access – no progress to report

Sewerage – no progress to report.

Storm water – drains have been dug out up to Rangitawa stream

Recycling – all good

4.0 General Business

Other Items

- Need to obtain David Johnston & Tamsin Darragh's new address – Jeannette to investigate
- Financials for MDC – split of funds for projects and extra bits for LTP.
 - 2019/2020 allocation of Community Project \$3,000 agreed as follows:
 - \$1,000 ANZAC Day, \$1,000 an Event/s, \$500 Walkway, \$500 Community Communications (new Halcombe phone book/Welcome packs)
 - Community Planning Fund (i.e. things that bring our Community plan to life)
 - i. Items outlined in the CBD/Rec Area and Walkway plans sent through to James Adamson in February e.g. Cenotaph lights, pathway from Walkway to Playground, mound removed, Levin street drain fence extension, grass areas of no planting, pathway from Monteith Street up to the school (We need to ask the school if they would support this).
 - ii. Vehicle calming entrances into the village and village centre.
 - iii. Drains by Stanway Road cleaned up and visibility into the village improved (trees trimmed).
 - Other requests for Service (that would have previously been included in a submission to Council)
 - i. Hall roof and flashing fully replaced
 - ii. Hall (and Playcentre??) exterior paint
 - iii. Hall floor resanded/repolished
 - iv. Sealing of hall car park and develop/smooth out the grass bit at the back.
 - Rachel to submit forms to Janine Hawthorne by 31st March 2019
- Projects need to be championed and each month push council along.
- Any correspondence via email to MDC please cc Cr Shane Casey.
- Playcentre building ownership – Vicki to contact Alison Short.
- Shane to organise meeting with Brent Limmer around the likes of the Cenotaph lights that haven't had action for years.
- Maureen to call council re pot holes along paper road behind hall (get transaction number)
- Rachel Lane handed in her letter of resignation as Chairperson of the HCDG. Rachel also gave her reasons why she has chosen to step down and the thanked the group for their awesome support.
- The HCDG needs to nominate a temporary Chairperson to take over until elections end of 2019. This will be worked on over the next few weeks. Ask for nominations from the HCDG.

Meeting closed

Next Meeting Date: Monday 1st April 2019 at 7pm in the Halcombe Tavern

MDC Action point	Transaction #	MDC department	Minutes date
<p>05/03/18 Concern around “slickness” of seal on the approach to the 1 way bridge on Wilson Road (chip has “soaked” into the tar during the hot weather).</p> <p>xx/xx/2018 Water cutting is programmed for when a water cutter can be sourced. Prop late Aug/Sept 18.</p> <p>04/03/18 HAS THIS BEEN DONE?</p>		Rooding	March 2018****
<p>Cenotaph lights:</p> <p>21/03/18 Email to Janine Hawthorne MDC asking what the HCDG needed to do re: getting the cenotaph lights sorted. We asked about paying for power work, permissions – basically where do we start?</p> <p>28/03/18 Reply from J – she will come back to us re: the lighting and power questions.</p> <p>14/02/19 Rachel HCDG emailed James Adamson MDC (cc’d Janine and Shane Casey MDC) re: asking for a Rooding contact following a meeting with James and Alex (Rec Services) where the Cenotaph lights were bought up again.</p> <p>14/02/19 James replied with Martin Skinners MDC contact details as it is a Rooding matter. Rachel to contact Martin.</p>		Rooding	March 2018
<p>CBD/Rec Area and Walkway Plans</p> <p>31/01/19 Rachel Lane HCDG emailed Carl Johnstone MDC and James Adamson MDC re: a proposed plan for moving forward with the CBD/Rec Area/Walkway.</p> <p>07/02/19 – Rachel and Maureen Lambert HCDG met James Adamson and Alex (Rec Services) in Halcombe and discussed the plan.</p> <ul style="list-style-type: none"> • Rachel to send through priorities. • Alex to come back with costings of the various parts and the HCDG to make a call re which things to spend the \$12K Community Planning money on. • James to speak with Carl and Duncan (Rec Services) re: walkway handover plan. <p>14/02/19 – Rachel sent priority email to James (cc’d Janine Hawthorn MDC and Shane Casey MDC) re: priorities. James acknowledged it.</p> <p>06/03/19 – James sent email to Duncan RS (cc’d in Carl and Rachel)</p>		Parks, Property & Reserves	Feb 2019

<p><i>"Halcombe project" re: what is required costing wise and a plan of attack needed for various parts of the plan. The email included confirmation that MDC will take over the walkway.</i></p> <p>06/03/19 – Rachel discussed with James after the Hall and Committee meeting at MCD that the costings were needed quite urgently so they could be submitted as part of the plans needed by Janine by 31st March.</p> <p>08/03/19 – Phone conversation between Rachel and James. Rachel agreed to contact Duncan direct and discuss urgent need for costings.</p>			
<p>Hall guttering Leaking/falling off at the back of the hall. Needs rescrowing on.</p> <p>07/02/19 – Rachel Lane and Maureen Lambert (HCDG) met James Adamson (MDC) and Alex (Rec Services) and showed them the guttering. James said he would get Trevs Plumbing on to it.</p> <p>25/02/19 Maureen sent video and picture to James and cc'd in Trevs Plumbing, showing water flowing down when it rained.</p> <p>06/03/19 <i>Guttering has been rescrowed/fixed. Maureen to check if it holds up in the next lot of rain.</i></p>		Parks, Property & Reserves	Feb 2019
<p>Pot holes on paper road behind hall</p> <p>04/03/19 Maureen HCDG to call this in as a job request.</p>		Roading	March 2019

KEY:

****Greater than 12 months since point raised

***9 months since point raised

**6 months since point raised

*3 months since point raised

Italics denotes actions that have happened between meeting date and minutes being done.