



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

HELD Monday 3rd June 2019 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, George Kereama, Stacey Hulena, Richard Bain, Maureen Lambert, Alex Short, Cr Shane Casey, Peter Beck, Vicki Powell, Barb Davies, Victoria Short, Jeannette Henderson

Since the resignation of Rachel Lane as Chairperson for the HCDG, the HCDG held a meeting to discuss who would take over as Chairperson. It was agreed that we would have a rotating Chair until elections later in the year, to give people the opportunity to have the experience of being Chair. The rotating Chairpersons for the next 4 meeting are: **June** – Alex Short, **July** – Maureen Lambert, **August** – Richard Bain, **September** – Vicki Powell.

Chairperson – Alex Short

		Champion		Action (BOLD = MDC action)
1.1	Apologies			
1.2	Correspondence In Moved: Vicki Powell Seconded: Wayne Short		Virginia O'Connor – 'Embrace' DVD screening	Re public showing of DVD
			Bridget Murphy – Rangiwahia Environmental Group.	Re: Lantern Making
			Quote for whiteware for hall	
	Correspondence Out		<ul style="list-style-type: none"> • Invoice MDC for ANZAC funding • Request no more carpet at walkway • Trees – arrived after Working Bee • Sue Simson re Cell phone Tower • Application form for HCF sent to HCDG committee & HCT trustees. • Facebook notifications • James Adamson re leaky roof – quote accepted for new flashing 	
1.3	Confirmation of previous minutes Moved: Rachel Lane Seconded: Maureen Lambert		<i>That the minutes from the previous meeting held on 6th May 2019 be accepted as a true and correct record.</i>	
1.4	Matters arising		Email to Hamish Waugh not sent, re – storm water	Shane will report back shortly
2.0	Financial Business			

	Financial reports Moved: Stacey Hulena Seconded: Vicki Powell Unanimously accepted	Stacey	<i>That the Financial Report showing an overall total balance of \$ 33,874.33 be accepted.</i>	
	Invoices for approval Moved: Vicki Powell Seconded: Rachel Lane Unanimously accepted		Invoices to be paid: <ul style="list-style-type: none"> Genesis Power - \$61.70 – General Hall Maureen Lambert - \$67.35 – General Hall Finances Received <ul style="list-style-type: none"> \$150 – Moa Harriers – Hall Hire \$270.10 – PGG – Sale of Sheep 	
	MDC Project funding		Keep a record here of the project funding so we can maintain a running tally of where we are at. All of the below is however yet to be approved: <u>Project Fund (\$3k)</u> <ul style="list-style-type: none"> ANZAC Day 2020 \$1000 Community Communications \$500 Other community get togethers \$1000 Walkway \$500 <u>Community Committee Plan fund (contestable \$60k)</u> <ul style="list-style-type: none"> Walkway info signs & picnic area \$17,000 CBD/Cenotaph/Rec area development \$8,200 Monteith St carpark – school walkway \$18,521 Stanway road stormwater drain clean up \$5,000 <u>Other requests</u> <ul style="list-style-type: none"> Ongoing walkway maintenance Hall roof and flashing renewal \$30,000 Hall and Playcentre (MDC owns Playcentre building) exterior paint \$30,000 Hall carpark resurface and extension \$7,413 Hall floor revarnish \$10,000 Kimber St seal extension 	Janine to update once approval / acceptance has been given.
3.0 Council report				
	Council Report June 2019	Cr Casey	Plan #54: Looking / ahead Halcombe Community advised to view changes to plan	
			School & BOT have met re additional school Building	

			Sewage scheme: cost risen to over \$12,000 to connect to Halcombe scheme. Shane explained cost & effect of treated sewage going into waterways.	
4.0 General business				
4.1	Focus #1 – Walkway and Domain	Vicki	Vicki has planted trees. Vicki to ask James Adamson re cleaning out trees along Levin Street drain area.	
4.2	Focus #2 – Hall & Hall kitchen/bar refurb.	Maureen	Quote from AdvanceClean for 2 wet and 2 dry microfibre mops Open Hall notice on FB	Purchase mops Moved: Rachel / Richard
			Thank You Afternoon Tea – invite Halcombe residents to say thanks to all the generous sponsors of the hall. FB notice Sunday 9 th June at 3pm	\$100 from Hall Op acc. For Hall Opening. Moved Rachel / Vicki
4.3	Focus #3 – Cenotaph & Recreational Area	Rachel	Stanway/Halcombe Road drains	Kiwi Rail have confirmed that they will clear these drains out.
			Domain – owned by LIMZ. Govt lease to council.	MDC working through renewing lease which is up for renewal August 2019
4.4	Subprojects			
	Roading	Richard	<ul style="list-style-type: none"> <u>An underpass/overpass option for Halcombe Road.</u> CCR request done 27/03/19 Transaction #51656. <u>Kimber Street:</u> <u>Vehicle calming entrances.</u> CCR request done 27/03/19 Transaction #51657 <u>Mt Biggs Road dangerous corner</u> (by Phyllis/Ian Burns place). Cr Casey to update us. 	No update Looking good No update Counters and signage in place.
	Community get-togethers	Wayne	<u>ANZAC Day Update</u>	Thank you cards printed need sending
		Rachel	<u>Auction</u>	Thank you cards to be sent out
			<u>Ladies Night:</u> Date TBC perhaps Spring. Wine & Plate	Rachel has purchased DVD 'Embrace' to show at first Ladies night. Was agreed

			that a Public Screening licence be purchased.
	Barb	<u>Wedding dress evening (Barb)</u> <ul style="list-style-type: none"> Promote as a wedding venue 	No update
	Jeannette	<u>Lantern Festival</u> Jeannette reported on Mtg with Rangiwahia grp. Email to go out re workshops. Workshops – 16, 23 & 30 June Lantern Festival – Saturday 6 th July at 5.30pm	Budget of \$100 for materials approved. Moved: Barb / Maureen
	Cemetery Land	Darryle	PGG Wrightson account has now been set up for HCDG
	IT communication (cell, landline, internet)	Rachel	Tower placement has been proposed for village centre. Shane to ask council re: consent.
	Entrance signs	Richard/ Barb	Welcome to Halcombe signs – winter project.
			Barb to organise bulbs to be planted. Bulbs have been planted
	Neighbourhood Support	Hollie	No update Stacey happy to help Hollie for CBD area. Rachel to connect the two.
	Civil Defence		<ul style="list-style-type: none"> Jeannette presented map of Halcombe area for approval. Over-seer required. Alex to ask Alison. Boundaries same as sch. Zone George to contact all Maraes.
	Power capacity in village	Rachel	No update.
	Christmas Lights	Rachel	\$422.32 balance (Held in General Account) Discuss at next meeting
	Rangitikei River Access	Alex	No update
	Recycling	Richard	'Ring when full' sign in place
4.5	Other General Business		
	Iwi Matters	George	Rachel inquired of George re iwi take on 'cleaned' wastewater going into waterways. George explained difficulty getting information from Horizons.
	Sewerage		No update.
	Stormwater		Drains working through to flood gate at end of Willoughby St. Richie to contact owners of gate

	Water Scheme	Mike Banner		
	Halcombe Community Trust	Lyn McCurdy	<u>Power Capacity</u> <u>IT Communication</u> – cell, landline, internet.	
	Halcombe Community Fund	Rachel	Application Form - Feedback on Application form requested by Rachel.	
5.0	Community Communications	Rachel	<u>Halcombe Herald</u>	
		Rachel	<u>Facebook champion</u>	
		Richard / Peter	<u>Road signs</u> – Generic signs have now gone up.	
		Jeannette	<u>Community Email</u>	
		Barb	<u>School</u> – put notice in school newsletter re Lantern Making and Festival.	
		Vicki	<u>Playcentre</u>	
			<u>Halcombe Tavern</u>	
		Rachel	<u>Fire Brigade</u>	
6.0	Other items		David Johnstone gift sent	
			Walkway 'Thank You' Plaque – Richie when he erects the 'Halcombe' railway sign	
Meeting Closed		9:30pm		

MDC ACTION SHEET SUMMARY

MDC Action point	Transaction #	MDC department/ Where and who the next action sits with.	Minutes date
<p>Cenotaph lights: (For previous points relating to this Action see April 2019 minutes)</p> <p>25/03/19 Onsite meeting held with John Jones, Grant Stevenson and Rachel Lane. It was agreed that the Cenotaph lights would be done as soon as possible using the \$13K.</p> <p>24/05/19 Updated email from Grant Stephenson. Still awaiting Cenotaph lights pricing.</p>		Roothing	April 2019
<p>CBD/Rec Area and Walkway Plans: (For previous points relating to this Action see April 2019 minutes)</p> <p>01/04/19 – Rachel sent an email to Duncan saying this project would need to be done next year, provided we get funding as the Cenotaph lights are going to use us the \$13K balance. Funding has been applied for via the Community project funding forms. Awaiting decision from Janine Hawthorn.</p>		Janine Hawthorn	April 2019
<p>Vehicle calming entrances</p> <p>27/03/19 Rachel put through a transaction request (CCR) for ‘Threshold Treatments’ (Safety improvements) at either end of the 70km area along Halcombe Road and also the Stanway Road (Stanway side) entrance. This request also included asking for a “reminder 70km sign” midway along the Halcombe Road straight.</p>	Transaction #51657	Roothing	April 2019
<p>An underpass/overpass option for Halcombe Road</p> <p>25/03/19 – Rachel Lane (HCDG) discussed with John Jones (MDC) and Grant Stevenson (MDC) at an onsite meeting the likelihood of an under/over passes being installed to link west and east Halcombe. Under/over passes are incredibly expensive and basically impossible to get however John recommended logging a CCR for a safe crossing spot to be installed (this project will come under the Safer Journeys for school routes initiative – Matt Williams (MDC))</p> <p>27/03/19 CCR logged.</p>	Transaction #51656	Roothing	April 2019
<p>Stanway Road/Halcombe Road drain</p> <p>25/03/19 – Stanway Road/Halcombe Road drain to be cleared of blackberry and tall grass (both sides of Stanway Road). Grant Stevenson (MDC) to look into who owns the land (MDC or Railways). Regardless of ownership, an application has been</p>		Grant Stevenson - Roothing	April 2019

made for funding for this to be done as part of the Community Plan Fund. 24/05/19 Updated email from Grant Stephenson. Kiwi Rail to do this soon.			
Stanway Road/Domain entrance trees. 25/03/19 – The two smaller ‘bonsai’ trees at the Stanway Road end of the Domain to be removed and replace with something nice. Grant Stevenson (MDC) to speak to Carl Johnstone (MDC) about getting this done. 24/05/19 Updated email from Grant Stephenson. This has been scheduled to be done soon.		Grant Stevenson – Roading / Carl Johnstone – Parks, Property & Reserves.	April 2019
Levin Street Drain. Drain needs to be cleared. Vicki to contact James at MDC about this and the dead trees.		James Adamson	June 2019

KEY:

****Greater than 12 months since point raised

***9 months since point raised

**6 months since point raised

*3 months since point raised

Italics denotes actions that have happened between meeting date and minutes being done.