



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY MEETING HELD MONDAY 4 July 2016 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, Mel Henderson, Shane Casey, Vicki Powell, Richard Bain, Alex Short, George Kereama, Jeannette Henderson

1.1 APOLOGIES: Ben Henderson, Yvonne Penn, Karen Gilmour, Janine Hawthorne, Jo Darling,

1.2 CORRESPONDENCE INWARDS/OUTWARDS:

IN:

- Gavin Halls – Farrier, wanting to place advert in Halcombe Herald.
- Sonya Stevens wanting to book hall, signage and notices re Water Scheme AGM to be held on 25 August 2016.
- Geraldine Managh to deliver First Aid Kit that HCDG ordered.
- Sgt Holland of NZ Defence Force needs ANZAC day contact.
- Pohutukawa's have arrived.
- Remittance advice from MDC for 2015/2016 funding and LTP project reimbursement.
- Rachel Carr – Invoice will be sent for Hall roof repairs.
- Janine Hawthorn – Plan Change update.

OUT:

- 7 Transaction #'s – Hall fireplace, hall guttering, hall overflow water issues, tennis court fence, Willoughby St. road markings, mowing cr Levin St/In , Tokorangi serious bumps in the road.
- Receipts sent to MDC for 2-15/2016 funding – balance to be rolled over.
- Halcombe Herald has been sent out.

1.3 MINUTES of Last Meeting 6 June 2016: Accepted

2. Items for Approval/Information

2.1 FINANCIAL REPORTS:

Halcombe Community Development Group Account (Westpac):

Opening Balance as at 30/05/16	\$3,726.96
Deposits = June \$ 440.00	
Expenses = June \$2,271.19	
Closing Balance as at 21/06/16	\$1,895.77

Hall/Sports Ground Account:

Opening Balance as at 25/05/16	\$11,857.75
Deposits = June \$2,719.20	
Expenses = June \$ 0.00	
Closing Balance as at 11/05/16	\$14,576.95

2.2 COUNCIL REPORT: Cr Shane Casey

- Media release – from Local Government NZ re Police funding. No funding for new recruits.
- Media release – League tables are to be introduced for Councils – public perception of council scoring system.
- Neighbourhood Support meeting was held in library in May
 - No mention of civil defence – what is the response to an emergency?
 - Safer Community – no plan on hold communities should respond
- Annual Plan has now been adopted – rates increase (on average) 4.6%
- New MDC CEO is to visit Halcombe HCDG meeting – date to be confirmed
- Nominations for Councillors opens 15th July 2016 and closes 12th August 2016. If you wish to be nominated get your nomination form in.

3. Other Business



3.1 Community

Calendar for 2016:

- Christmas Carols – Dec 2016
- Waitangi Day - Feb 2017

Mt Biggs - Mid Winter Fund Raiser

- Mt Biggs Hall Committee is holding a mid-winter 'Barn Dance' with live music on Saturday 20th August 2016 – please support.
- Signs – We need to have 2 permanent signs made up – one of the Halcombe Website and one for our sponsor ITM. Rachel to get quotes.

Action Summary	Person responsible	Minutes date
COMMUNITY		
Halcombe community Civil Defence strategy: still progressing	Sue	Feb 2014
Soldier History: WWII	Richard + Jeannette	May 2014
Picture from Vicki: We need to decide where to put this.	Mel / All	July 2014
Community Calendar: Dates need to be loaded into it + it published on the website.	All to feed-in dates + Rachel to load	Aug 2014
Thank you cards: Need to be printed.	Rachel	March 2016



3.2 Environment

Walkway

- An area of the garden at the start of Walkway (Stanway Rd end) needs to be turned into steps so people can get between the Domain and the Walkway (and not disturb the plants). This will be done when the Domain fence is done.

Hall Garden

- Thanks to all those who attended the working bee on 25th June. The hall garden is looking great!

Phase II

- Need to double check with MDC re: getting this underway.
- Domain fence – need to check Rugby Club schedule. The gateway (white concrete block area) won't be touched. Fence will be 4 rails.

Drains:

- It has been indicated that MDC have agreed to address the Levin Street drain – again we are awaiting official confirmation of this.

Spraying

- Need more spray, masks and signs. Rachel to organise.

Health & Safety

- Most of the H&S kit has been purchased. Still need to get High Viz jackets and masks and signs for spraying. An extra hi-viz vest is required for the hall. Rachel to organise.
- Spray mask to be purchased for Vicki. Rachel to organise.
- First Aid Kit has been purchased

Action Summary	Person responsible	Minutes date
ENVIRONMENT		
Thank you plaque: Rachel to organise a plaque for RAL to go on their "sponsorship wall". – Needs to be put up	Rachel	Sept 2014
Remove last few BMX mounds.	Richard / Paul Hughes	
Health & Safety equipment to be purchased	Rachel	June 2016



3.3 Village Heart

CBD – Phase II

- Advertised in Halcombe Herald & on the website.
- We need to obtain quotes for getting it done.
- Need to double check that MDC are happy with Phase II and for us to proceed as planned – Rachel to contact.

- Ask Recreational Services if we can have some of the plants that are being planted around Feilding?
- It has been indicated that MDC have agreed to funding materials to upgrade the Playground fence – awaiting official confirmation of this.

Hall and Sports ground

- Hall bookings – we have received quite a few booking for the next few months – 3 b’day parties in Aug, a weekly hire for dance practice, MOA harriers and Water Scheme AGM.
- Hall garden looking awesome.
- Presentation to be done for Council on the plans for the future of the hall – this needs to be done by the end July 2016. Once this plan is finalised it will also allow a clearer picture of what we need to apply for once the Trust has been established.

Action Summary	Person responsible	Minutes date
VILLAGE HEART		
Signage for Toilets: Jeff to put this up.	Jeff Lane	Mar 2014
Charitable entity: Establish what we need.	Shane Casey/Rachel	Feb 2015
HALL/SPORTS GROUND		
Policy for accessing Hall/Sports Ground funds: Application form to be completed.	Rachel	Feb 2016
Carpet for supper room area: Quote required for this.	Mel	July 2014
New Vinyl for Toilets: Quote required	Mel	Aug 2014
Hall furniture: Replace with lighter tables and chairs	Mel/Karen/Rachel/Jeanette	Aug 2014
Hall curtain: Needs to be gotten off Wayne and altered.	Rachel / Mel	April 2015
Playground water pooling: Richard to look at it.	Richard Bain	April 2015
Loading ramp to be built	Working bee	Dec 2015
Time line for cemetery land – is there an expected date when we will lose use of it/some of it?	Brent Limmer	Dec 2015



3.4 Development

Trust

- A DRAFT Trust Deed has been put together.
- We have 7 trustees who will meet for the first time on Wednesday 27th July 2016 at 7pm to discuss the Trust Deed and submit to the Charities Commission.
- Trust needs to establish their own Terms of Reference (TOR)
- Trust will require an IRD#.

Power in Halcombe

- It has come to our attention that there is very limited power capacity for additional development in Halcombe. Vacant sections in the area are being valued (and sometimes advertised) as being service with septic & power, however more than often they aren't. It has been suggested that we contact Power Co to ask for an audit of all vacant sites to get a true picture of what power is available. Rachel to do this.

Lights

- The power points for the planned Christmas lights in the CBD have been installed.
- We need to have a process on their use.

Action Summary	Person responsible	Minutes date
DEVELOPMENT		
Roading changes and tarsealing: Community consultation required.	All	June 2015

3.5 OTHER ITEMS:

- We discussed paid/business advertising in the Halcombe Herald. We voted to keep the HH “clean” from this. The website and FB page can be used for this.

Action Summary	Person responsible	Minutes date
OTHER		

Meeting Closed: 8.30pm

Next Meeting Date: Monday 1st August 2016 at 7pm in the Halcombe Tavern