



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY MEETING HELD MONDAY 5 September 2016 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, Mel Henderson, Shane Casey, Vicki Powell, Barbara Blackwell, Tari Millan, Richard Bain, Karen Gilmour, George Kereama, Janine Hawthorne, Carl Johnstone, Alison Short, Margaret Kouvelis, Jeannette Henderson

1.1 APOLOGIES: Ben Henderson, Alex Short, Yvonne Penn, Jo Darling, Jerry Pickford

1.2 CORRESPONDENCE INWARDS/OUTWARDS:

IN:

- Teri Ross email – A 3rd year Massey student working for Palmerston North Social Services is completing a 'Community Report'. She would like to attend our October meeting.
- Jerry Pickford email – Would the HCDG like to open a 'Cash' account at Placemakers with any discounts passed on to the group? We shall consider and discuss at October meeting.
- Alison Short – Would the Halcombe Community consider having a 'Meet the Candidate' evening for the Northern Manawatu Rural Candidates? Agreed we can hold this on Monday 19th Sept at 7.30pm in the Halcombe Memorial Hall. Advertise in School newsletter, Council and community webpage, Facebook, PlayCentre newsletter and email to community.
- Walkway trees – we have had a request for a specific type of tree to be planted – 'Vulcan Magnolia'. Rachel to check the survival rate of this species in the Halcombe conditions.
- Kevin Darling email – Fire Brigade Honours Evening Saturday 29th October at 7pm. Tickets \$10 each. There will be a light meal and a cash bar. This evening is to thank the Community for their support and to acknowledge those in the fire brigade.
- Halcombe Cards have now been printed. We have a quantity of 20 to be used for all occasions.
- Rosemary Bluden called to say Westpac are about to close the account of the now defunct Halcombe Badminton Club. She asked if the HCDG would like the money left in there as a donation otherwise Westpac would keep it. Rachel accepted this offer on behalf of the HCDG.

OUT:

- Invoice sent to MDC for the Halcombe Water Scheme AGM road sign.

1.3 MINUTES of Last Meeting 1 August 2016: Accepted

2. Items for Approval/Information

2.1 FINANCIAL REPORTS:

Halcombe Community Development Group Account (Westpac):

Opening Balance as at 01/08/16

\$7,018.88

Deposits = August

Credit	0.56
Trees	300.00
Halcombe Badminton Cub donation	607.33
MDC	184.00

Expenses = August

Pohutikawa Trees	220.80
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Closing Balance as at 25/08/16 **\$7,889.94**

Hall/Sports Ground Account:

Opening Balance as at 25/06/16 **\$14,576.95**

Deposits = June & July

Hall Hire	640.00
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Expenses = June/July

Genesis Energy	44.45
Tim McColl -Soil for gardens	75.00
Mitre 10 – buckets & Cleaning supplies	219.19
Genesis Energy	62.17

Closing Balance as at 11/08/16 **\$14,816.14**

2.2 COUNCIL REPORT: CEO of MDC – Richard Templer

- The Ministry of Arts, Culture and Heritage are once again offering funding for Waitangi Day, which we can apply for. To be discussed at Oct meeting.
- Halcombe CBD upgrade – Fence can be started now as this is in the budget for 2016-2017. Phase II upgrade of cenotaph and planting is in 2017-2018. Council will need drawings and HCDG may need to resubmit for the upgrade. Council believe the upgrade to be in the region of \$20,000. The \$8,000 allocated for this project is to cover the likes of a concept design. The remainder will need to be applied for via the LTP process and the Halcombe Community Trust. Plans are required for quantitative estimates, roading engineers and to give a firm idea of the Health & Safety issues (clearance height & width for trucks and for residents etc). Next step is for us to submit a brief to Janine Hawthorn regardless of costs detailing:
 - Concept drawings and costings
 - Consultation with Community – when?
 - Quotes – how many?
 - Submit to council – when?
- Willoughby road markings have been completed.
- Tokorangi road – bumps in the road have been have been ironed out.

3. Other Business



3.1 Community

Calendar for 2016:

- Fire Brigade Honours dinner – 29 Oct
 - Christmas Carols – Dec 2016
 - Waitangi Day – Feb 2017
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- Thank you – to all those that attended the Mt. Biggs Country Hoe Down – it was a great night.
 - Awaiting quote for the ITM signs.
 - Fire Brigade ‘Honours Night’ Saturday 29th October 7pm tickets \$10 per person. The HCDG will lend a hand for the supper.
 - Waitangi Day 2017 – Discuss at October meeting.

Action Summary	Person responsible	Minutes date
COMMUNITY		
Halcombe community Civil Defence strategy: still progressing	Sue	Feb 2014
Soldier History: WWII	Richard + Jeannette	May 2014
Picture from Vicki: We need to decide where to put this.	Mel / All	July 2014
Community Calendar: Dates need to be loaded into it + it published on the website.	All to feed-in dates + Rachel to load	Aug 2014



3.2 Environment

Walkway

- In the second round of fund raising via Trees and Metres, we have received a further \$800 from Donate-a-Metre and \$1,600 from Leave-a-Legacy.
- Thank you to all who attend the working bee and thank you to Barbara for an awesome lunch/afternoon tea!
- Higgins have reviewed the Levin Street drains.
- Recreational Services are doing a wonderful job! They have been spraying & gardening and have put soap dispensers in the toilets. N.B. Include Rec. Services when planting required (contact Barb @ Rec Services).

Domain Fence

- Materials have been purchased – Jeff to do.

Health & Safety

- Update needed from MDC on the 7 transaction requests submitted by Rachel in June. Some were mentioned by Richard Templar and we have had a response from Rachel Carr re: some requests needing to be included in the “\$55,000 Hall budget” – **Please can we have clarification on which ones they are?**
- Health & Safety Kit complete (apart from special respirators for Richie & Paul + ‘Spraying in progress’ sign)

Action Summary	Person responsible	Minutes date
ENVIRONMENT		
Thank you plaque: Rachel to organise a plaque for RAL to go on their “sponsorship wall”. – Needs to be put up	Rachel	Sept 2014
Remove last few BMX mounds.	Richard / Paul Hughes	
Balance of the Health & Safety equipment to be purchased	Rachel	June 2016



3.3 Village Heart

CBD – Phase II

- See earlier ‘Council Report’ for discuss

Hall and Sports ground

- The dancers that use the hall have sent us some photos.
- Harriers will use the hall in Sept.
- August was a very busy month for the hall.
- ‘Meet the Candidate’ evening – Monday 19th Sept at 7.30pm – hall booked
- Zip has been fixed. We have not seen an invoice suspect this has been sent to MDC??
- Guttering still requires attention – Rachel Lane to check Rachel Carr.

Action Summary	Person responsible	Minutes date
VILLAGE HEART		
Signage for Toilets: Jeff to put this up.	Jeff Lane	Mar 2014
HALL/SPORTS GROUND		
Policy for accessing Hall/Sports Ground funds: Application form to be completed.	Rachel	Feb 2016
Carpet for supper room area: Quote required for this.	Mel	July 2014
New Vinyl for Toilets: Quote required	Mel	Aug 2014
Hall furniture: Replace with lighter tables and chairs	Mel/Karen/Rachel/Jeanette	Aug 2014
Hall curtain: Needs to be gotten off Wayne and altered.	Rachel / Mel	April 2015
Playground water pooling: Richard to look at it.	Richard Bain	April 2015
Loading ramp to be built	Working bee	Dec 2015
Time line for cemetery land – is there an expected date when we will lose use of it/some of it?	Brent Limmer	Dec 2015



3.4 Development

Trust

- The Trust Deed is still at the lawyers.
- The Trust needs to have a quantity of money in the bank as 'Start Up' funds. These funds are required so that HCT can show Charitable Trusts that the community has funds to invest in projects.
- The Hall & Sports Ground have raised \$4,000 since taking over the running in 2013. Can the \$4,000 be transferred to the Halcombe Community Trust bank account to be used to support local projects as required in the point above. This unanimously agreed by the HCDG

Submissions to the HCT

The HCDG need to make a submission to the HCT for the following funds/projects:

- Christmas lights for the CBD
- Halcombe Memorial Hall kitchen upgrade
- Heatpumps for supper room
- Electricity feasibility study of Halcombe Village – Power Co.

All the above items will be made to the Central Energy Trust, however, the Central Energy Trust want all submissions from an area (Manawatu) to be sent in together. All applications will have to go through Brent Limmer with a submission letter from the Mayor.

- We need to identify what equipment is required in the Hall kitchen
- Get quotes
- Get info from George Kereama on the companies the Marae applied to and also who they purchased equipment from.

Action Summary	Person responsible	Minutes date
DEVELOPMENT		
Roading changes and tarsealing: Community consultation required.	All	June 2015

3.5 OTHER ITEMS:

- **Local body elections** will close on 8th October – Please remember to vote for your preferred councillors and Mayor.
- **HCDG are up for re-election** at the AGM. AGM to be held between Nov 2016 and Feb 2017. New Council Liaison Officer to organise.
- **Storm Water** – Richie putting together a letter to MDC
- If you see anything that needs attention around the village call MDC and ask for a transaction number.

- **Tennis Court Area**
 - Moss on the court. This is very thick and slippery. Needs dealing with
 - Sign needs updating
 - Repaint lines
 - Netball?
 - Tennis Shed – could this be used as an ‘Art’ space?
- **Loose Dogs** – Another reminder to all dog owners to ensure that their properties are dog-proof i.e. that dogs are contained so not to intimidate passers-by. This needs to be done regardless of how “friendly” you as the owner say your dog is. If anyone has issues with dogs wandering or jumping over fences to “greet” you – call MDC on 323 0000 to report it and request a transaction number.
- **Project Meeting** – It was agreed that we need a meeting to discuss our projects out of the HCDG meetings. This ‘Project Meeting’ will take place on Tuesday 4th October at 7.30pm at the Marae (and we will view the Marae kitchen).
 - We also need to organise a road trip to see Himitangi Beach kitchen.
- **Keep NZ Beautiful** – Register on-line to get free rubbish bags. Bags will be available from the Tari at the Dairy, full bags can be deposited in Mel Henderson’s trailer. Starts 12 Sept until 18th Sept. Contact Cameron Brown for MDC rubbish collection details.
- **Emails** – add Tari and Carl to the Halcombe Community email distribution list.

Action Summary	Person responsible	Minutes date
OTHER		
Organise a road trip to see Himitangi Beach kitchen	Rachel	Sept 2016

Meeting Closed: 8.30pm

Next Meeting Date: Monday 3rd October 2016 at 7pm in the Halcombe Tavern