



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY MEETING HELD MONDAY 7 November 2016 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, Mel Henderson, Vicki Powell, Richard Bain, George Kereama, Alex Short, Jeff Lane, Mark Penfold, Karen Gilmour, Rachelle Johnstone (MDC) Paul Greig (MDC), Jeannette Henderson.

This was a casual meeting held until the AGM date is set.

1.1 APOLOGIES: Shane Casey, Helen Worboys, Ben Henderson, Yvonne Penn, Jo Darling, Jerry Pickford

1.2 CORRESPONDENCE INWARDS/OUTWARDS:

IN:

- Invoice for paint for the shelter and brick wall
- By-law compliance emails from Richard Templar – CEO MDC
- Rachel Carr – offer of topsoil for the walkway
- Mt. Biggs – Twilight Market 21 Nov
- CBD Plan
- Quote for ITM sign
- Shane Casey called AGM for 5 Dec 2016
- Janine Hawthorne re AGM & Community Honours
- Christine White – Volunteer of the Month

OUT:

- By-Law compliance emails to Richard Templar – CEO MDC
- Card to Margaret Kouvelis and Tony Jensen
- Cards to 5 new residents of Halcombe
- Email to Keep NZ Beautiful re Volunteer of the month

1.3 MINUTES of Last Meeting 3 October 2016: Accepted

2. Items for Approval/Information

2.1 FINANCIAL REPORTS:

Halcombe Community Development Group Account (Westpac):

Opening Balance as at 20/09/16 **\$7,962.43**

Deposits = October

MDC Creative Community Refund 0.00

Painting by Colin Hirst

Expenses = October

1 0.00

Closing Balance as at 26/10/16 **\$7,384.19**

Hall/Sports Ground Account:

Opening Balance as at 11/09/16 **\$14,155.52**

Deposits = October

Credit interest ?

Expenses = October

Genesis Energy – October ?

Closing Balance as at 11/09/16 **\$14,??**

2.2 COUNCIL REPORT:

No Council report

Welcome to our new mayor Helen Worboys and the new and returning councillors.

Shane Casey will continue as our liaison councillor for the next 3 years and has called an AGM for 7pm on 5th December 2016 at the Halcombe Tavern.

3. Other Business



3.1 Community

Calendar for 2016:

- Christmas Carols – Saturday 10th Dec 2016
- Waitangi Day – Monday 6th Feb 2017
- ANZAC Day – April 2017
- Fire Brigade 'Honours Night' – awesome evening, thank you to all.
- Waitangi Day 2017 – Powhiri to be held at Marae. Assemble at 9.30am with koha. Morning tea will be served.
- Signs – ITM/website signs have been agreed on. Approval given to get these done (cost \$410+GST for the 2).
- Halcombe Herald – at proof stage. Will go out next week.
- ANZAC Day – Wayne Short has reported on big plans for 2017 ANZAC Day – Steam Train/Marquee/horses/poppies/drone/bagpipes/kapa haka
- Halcombe Community Trust next meeting is Thursday 10th Nov.

Action Summary	Person responsible	Minutes date
COMMUNITY		
Halcombe community Civil Defence strategy: still progressing	Sue	Feb 2014
Soldier History: WWII	Richard + Jeannette	May 2014
Picture from Vicki: We need to decide where to put this.	Mel / All	July 2014
Community Calendar: Dates need to be loaded into it + it published on the website.	All to feed-in dates + Rachel to load	Aug 2014



3.2 Environment

Walkway

- Tree survival rate issue:
 - Rachel met with Keith, Duncan & Rachel Carr – Keith advised that the pohutukawa trees need to be raised in order to survive as the environment is too wet for them.
 - We need to dig some strategic drains over the summer to get the water off the path and away from the plants.
 - Do a big plant-up in the Autumn with Cabbage trees, flax, toe toe & pittosporum as these plants seem to enjoy the environment. Form areas with lots of plants which will allow a “micro climate” to form. Look to plant bigger trees (Titoki, Kowhai, Totara etc...) once the micro-climate has been established.
 - Working Bee – Date in Autumn TBA with the new committee.
- Spray – Rec services will spray with blue dye 4 times per annum, Vicki & Richie will spray with red dye. Vicki to communicate with Rec Services about their timing.
- BMX mounds have been removed by Rec services and they have delivered some mulch to the Monteith St end of the walkway.

Domain Fence

- Materials have been purchased. Need to advertise in Halcombe Herald for a group to get together to get this job done.

Rubbish

- Did we want to have a ‘Keep Halcombe Beautiful’ sign through the village?? There is so much rubbish thrown out of cars & trucks along the Halcombe and surrounding districts roads.

Action Summary	Person responsible	Minutes date
ENVIRONMENT		
Thank you plaque: Rachel to organise a plaque for RAL to go on their “sponsorship wall”. – Needs to be put up	Rachel	Sept 2014
Remove last few BMX mounds.	Richard / Paul Hughes	
Balance of the Health & Safety equipment to be purchased	Rachel	June 2016



3.3 Village Heart

- Following the discussion with the MDC Compliance Team, the decision was made to continue on with Phase II of the CBD plan.

Hall and Sports ground

- Thanks to the Marae for hosting the Planning evening.
- Discussions have been had re: the Fire brigade and HCDG working together to fundraise for community projects (Hall re-furb and Tennis court/Rec area refurb). The Fire Brigade have kindly agreed for the funds from the Auction to go towards community projects.
- Hall issues to be sent to Rachel Carr – there is a massive leak in the supper room roof (the re-nailing doesn't appear to have worked).
- We need to repair the hall curtain as it's looking a bit tatty. Mark Penfold knows of someone who can do this. He also said they could alter the old civic centre on to be used at the back of the hall.

Action Summary	Person responsible	Minutes date
VILLAGE HEART		
Signage for Toilets: Jeff to put this up.	Jeff Lane	Mar 2014
HALL/SPORTS GROUND		
Policy for accessing Hall/Sports Ground funds: Application form to be completed.	Rachel	Feb 2016
Carpet for supper room area: Quote required for this.	Mel	July 2014
New Vinyl for Toilets: Quote required	Mel	Aug 2014
Hall furniture: Replace with lighter tables and chairs	Mel/Karen/Rachel/Jeanette	Aug 2014
Hall curtain: Needs to be gotten off Wayne and altered.	Rachel / Mel	April 2015
Playground water pooling: Richard to look at it.	Richard Bain	April 2015
Loading ramp to be built	Working bee	Dec 2015
Time line for cemetery land – is there an expected date when we will lose use of it/some of it?	Brent Limmer	Dec 2015



3.4 Development

Trust

- The Halcombe Community Trust will meet on Thurs 10th Nov

Roading

- Fergusson Road corner work has begun and is progressing well.

- Need to check with the roading team @ MDC as to whether they will assist in installing the Christmas Lights.

By-law Compliance

- Communication from the By-Law compliance team within MDC has been extremely poor over the last 3 years with ongoing breaches causing a high level of concern and frustration. The HCDG appreciated Rachelle and Paul from MDC finally taking the time to properly discuss a number of points that the HCDG has concerns over.
- Feedback is to be sent through to the team and updates will continue to be sort. One suggestion to be sent through asap is around changes to relocated building bonds.

Action Summary	Person responsible	Minutes date
DEVELOPMENT		
Roading changes and tarsealing: Community consultation required.	All	June 2015

3.5 OTHER ITEMS:

- Need road trip to Himitangi Beach hall & Newbury Hall to review their kitchens
- Great feedback on the Public Toilets in Halcombe
- This is the last meeting of the current committee –
 - Rachel thanked everyone for their support
 - The committee thanked Rachel for all her hard work.

Action Summary	Person responsible	Minutes date
OTHER		
Organise a road trip to see Himitangi Beach Hall and possibly Newbury Hall	Rachel	Sept 2016

Meeting Closed: 8.45pm

Next Meeting Date: AGM will be held on Monday 5th December 2016 at 7pm in the Halcombe Tavern