



*Halcombe will be a safe, supportive and progressive community.  
It will be attractive, valued by all and well connected to the wider district.*

**MINUTES OF THE HALCOMBE COMMUNITY  
HELD Monday 2 April 2018 7pm at the HALCOMBE TAVERN**

**PRESENT:** Rachel Lane, Mel Henderson, Richard Bain, Peter Beck, Maureen Lambert, Barbara Davis, Vicki Powell Jeannette Henderson.

**1.1 APOLOGIES:** Shane Casey, Ben Henderson, Alison Short, Alex Short, George Kereama, Ella Shallaphant

**1.2 CORRESPONDENCE INWARDS/OUTWARDS:**

**IN:**

- Brittany Evans: 10<sup>th</sup> April LTP meeting and poster
- Revised quote from Winiata & Anderson Sheetmetal for Hall Kitchen
- Notice of new hours for Playcentre – extra day on Thursday
- Brent Holmes: letter to Knorp Street residents re: proposed trial closure of Knorp St/Halcombe Rd intersection.
- Sue Simpson: Knorp St/Halcombe Rd intersection closure & Designing Card competition.
- Halcombe Herald local business responses
- Ben Henderson: Cell phone coverage update
- Janine Hawthorn: Reminder Community & Hall Committees meeting 4<sup>th</sup> April at 6pm
- Jill Daragh: Cell phone coverage

**OUT:**

- Roading letter forwarded to Sue Simpson (Halcombe School) & Mike Banner (Fire Brigade)
- Email to Janine, Carl and Brent (MDC) re update of Halcombe CBD plan
- Welcome cards sent out

**1.2.1 MINUTES of Last Meeting 5 March 2018:**

Approved

## 2. Items for Approval/Information

### 2.1 FINANCIAL REPORTS:

#### Halcombe Community Development Group Account (Westpac):

Opening Balance as at 1/03/18	\$5,696.31
<b>Deposits =</b> \$0.30	
<b>Expenses =</b> \$Nil	
Closing Balance as at 31/03/18	\$5,696.61
<b>Unpresented cheques =</b> Nil	

#### Hall/Sports Ground Account (ANZ)

Opening Balance as at 01/03/18	\$21,942.22
<b>Deposits =</b> \$746.67	
<b>Expenses =</b> \$724.63	
Closing Balance as at 31/03/2018	\$21,964.26

See attached financials for details.

#### COUNCIL REPORT:

- 31 cell phone towers announced which includes Halcombe
- LTP live 3 April 2018. Submissions close early May go to <http://haveyoursay.kiwi.nz/Home> for details
- Brent Holmes correspondence re: Knorp Street/Halcombe Road intersection

## 3. Other Business



### 3.1 Focus #1 – Walkway & Domain

- Walkway:
  - Great turn out for Working Bee! Thank you so much to all who turned up to plant & mulch
  - Next steps
    - 3D Construction to pick up & drop off carpet as it becomes available.
    - Mulch – ask Santoff Round Wood when they are next peeling (Rachel)
    - Calf muck mulch to be delivered to Levin St to put around 30 trees Vicki has planted (Rachel to get quote for delivery)
    - Barley Straw to be delivered to either end of walkway and tractor to disperse.
    - Andre to spray blackberry & gorse along railway fence.
- Other Walkway projects – Triangle at end of Levin Street needs drainage sorting then topsoil and grassed. Aim is to have this done well before ANZAC Day 2019 as plans for this service include this area. Novoflow pipe (if required) could be funded from \$ allocated to walkway from \$2700 from MDC.

- More effort needed with meeting and greeting new faces at the working bees.

### 3.2 Focus #2 - Hall & Hall Kitchen

- Wayne Winiata has done a revised quote for the kitchen.
- Discussed how far we need to go – almost commercial vs just making it a bit more user-friendly.
- Decision was made to 'cut the cloth to suit' and only spend the \$8,000 already raised to make it more user friendly. **Unanimously Agreed**
- Will go back to Wayne as see what he can do.
- Grants to be applied for the electrical equipment.

### 3.3 Focus #3 - ANZAC Day

- Flag pole and bunting to be erected on Wednesday 11<sup>th</sup> April.
- Everything else on track.
- Advertise for more nurses and soldiers from community.

### 3.4 Focus #4 - Cenotaph & recreational area

- We will submit a revised CBD plan via the LTP.

### 3.5 SUBPROJECTS:

#### Road Safety

- Knorp Street / Halcombe Road intersection. Letters have gone to all residents affected by a proposed trial closure of the intersection. Roading are considering closing the intersection for a trial period of 3 months and have requested that any resident using the intersection give feedback by 20<sup>th</sup> April – whether they support or reject the proposal and their reasons why.
- Please send any feedback to Roger McLeay, Senior Transportation Project Engineer, GHD, PO Box 447, Palmerston North 4440 or via email [roger.mcleay@ghd.com](mailto:roger.mcleay@ghd.com)

#### Community Get Togethers

- **Auction Night** – in conjunction with the Fire Brigade. 5-% pf the funds raised will go to a community project. This year the money raised will be handed over to the Halcombe Community Trust to hold and community groups can apply for funds from the Trust.
  - Unanimously agreed**
  - Rachel to ask HCT if we can add a representative from the Fire Brigade as a Trustee.
  - Need to amass some auction prizes by 20<sup>th</sup> April. Ask local businesses for their support.
- **Bootcamp** – no update

#### Cemetery Land

- Mel accidentally paid PGG Wrightsons what she thought was an invoice (it was a credit note). This has been reversed (see finiacials).

#### Cell Phone coverage

- Sites have been identified in Halcombe but as yet, none have been confirmed.

#### Entrance Sign

- ANZAC Day / Auction Night signs to be erected.

**Neighbourhood Watch/Civil Defence/Police** – nothing to report

**Power capacity in village** – nothing to report

**Christmas Lights** – nothing to report

**Rangitikei River Access** – no report

**Sewerage** – no report

**Storm water** – LTP meeting will include a plan for this. The HDCG would like to encourage all those affected by stormwater flooding to come along to the LTP meeting at the hall on Tuesday 10<sup>th</sup> April 6:30pm.

#### **Recycling**

- The facility is being used all day long, however, the glass smashing noise is also constant due to the fact that only one bottle at a time can be inserted – The noise is disturbing the peacefulness of the village and close neighbours are being affected. Rachel to speak to Dave McMillian re: another option for the “lids”.
- People are taking personal responsibility and keeping it clear of rubbish – thanks everyone.

#### **3.6 Budget allocation for MDC Community Funding 2018/2019 (\$2,700)**

- Allocation agreed
  - ANZAC Day \$1000
  - Signage \$800
  - Walkway maintenance/development \$900

#### **4.0 General Business**

##### **Other Items**

- LTP submission presentation 10<sup>th</sup> April 2018 at 6.30pm Halcombe Hall
  - Encourage individual submissions as many voices make a noise.
  - We will however have a sheet for each main point of the LTP, so people can put down their views. If there are enough responses, that give the HCDG a mandate, then a collective submission on those points will be done.
  - Provide Tea & Coffee
- Hall Bookings
  - 15<sup>th</sup> April – Bikes 10 until 3 / Church Group at 4pm
  - 28<sup>th</sup> July – booking 10<sup>th</sup> birthday
  - 1<sup>st</sup> Sept – Rachel Lane 5<sup>th</sup> birthday
- Welcomes/Farewells
  - Discussion on how to better welcome new residents to the area. Invite to working bee & take their details, introduce around, other ideas.

Meeting closed at 21.00 hrs

**Next Meeting Date: Monday 7<sup>th</sup> May 2018 at 7pm in the Halcombe Tavern**

<b>MDC Action point</b>	<b>Transaction #</b>	<b>MDC department</b>	<b>Minutes date</b>	<b>Status</b>
Pathway corner Willoughby/Levin Street, water undermining footpath. Could be potential H&S issue for kids walking to school.	41978	Roading	March 2018	Sitting with Higgins
Hall kitchen door lock needs attention		Property	March 2018	WIP – Carl Johnstone to get locksmith to sort.
Bird proofing all hall windows.		Property	March 2018	WIP – Carl Johnstone to sort.
Concern around “slickness” of seal on the approach to the 1 way bridge on Wilson Road (chip has “soaked” into the tar during the hot weather)		Roading	March 2018	
Tree (willow) near Halcombe School (Cnr Willoughby and Monteith Streets) needs either trimming or removing.		Roading	March 2018	
Fergusson Road traffic calming measures requested (white line dividing road on corner and sign indicating concealed entrances)		Roading	March 2018	DONE: White lines have been painted. Awaiting signs
Giveway sign cr Mt Biggs/Halcombe Truck has run this over.	45628	Roading	April 2018	
Corner of Mt Biggs/Halcombe rd restructure to prevent Giveway sign being run over again	45630	Roading	April 2018	
New fence by MDC <ul style="list-style-type: none"> <li>• Art work on fence</li> </ul>		Infrastructure	Feb 2018	WIP – HCDG would need to seek permission of Rugby Club for this to be done
<b>Levin Street Drain barrier fence –</b> MDC agreed in Draft Annual Plan 2016/2017 to ‘have a barrier fence erected around the open drain on Levin street’ See File Ref: 2/0266 – submission No.35 Date please of when this is going to be done		Parks/Roading	Feb 2018	
<b>Hall sliding door closest to bar –</b> This door is unable to open properly and is scraping/marking floor	Job logged	Property	Feb 2018	WIP – Carl Johnstone looking into this.
<b>Trees overhanging road -</b> Cassen street, Hastings and Godley street, Mt Biggs road		Roading – email sent to Brent Holmes	Feb 2018	WIP – due to be done March/April
<b>Road markings need repainting.</b> Mt Biggs/Halcombe road intersection	#44704	Roading	Feb 2018	
<b>By law compliance issues</b>		Compliance – email sent to Chris McRae	Feb 2018	WIP – Reply received. HCDG to keep following up.
<b>Fire Place in the Halcombe Hall:</b> Awaiting response from MDC. Is it safe		Property / Hall	June 2016 (emailed)	WIP - The chimney will be toppled.

/ can it be used?			rather than in minutes)****	HCDG to look at blocking up fireplace inside the hall.
<b>Payment Option – Capital Connection Fees:</b> Awaiting response from MDC on whether capital connection fees for the likes of connection to Halcombe sewerage scheme could be added to rates and paid back over x number of years?		Infrastructure / Planning	Aug 2017****	WIP – April 2018. Need to double check that it's been passed.
<b>Rain water run off behind hall</b> At present the rain runs under the hall. Can we put in a drain which links up with the underground overflow pipe from the water tank to take the rain to the street drain?		Halls	Dec 2017****	WIP – Carl to organise Trevs Plumbing to properly sort this.

**KEY:**

\*\*\*\*Greater than 12 months since point raised

\*\*\*9 months since point raised

\*\*6 months since point raised

\*3 months since point raised

WIP – Work in progress

DONE – Completed and will be removed from table next month.