



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

Monday 1st June 2020 7pm via Zoom

Opening item – Prayer by Richard Bain.

PRESENT: Jeannette Henderson (Chair), Rachel Lane, Vicki Powell, Richard Bain, Maureen Lambert.

1.1 Apologies: Barb Davies

(Moved: Jeannette Seconded: Maureen)

1.2 Correspondence

- Acknowledgment by Matthew Mackay MDC on receiving the general community thoughts re: Rural, lifestyle and village subdivision following March meeting.
- Mathew Bayliss MDC re: presentation date for our Draft Walking & Cycling strategy submission (9am Thurs 18th June).
- Kirsten Otter re: updating website (in particular the hall re-opening details) in Level-2.
- Halcombe Playcentre enquiry re: HCT funding process. This has been forwarded to the HCT. Highlighted that the HCT email on the website was incorrect. This has been corrected.
- Numerous local businesses supplying their details to be added to the Business directory.
- Emails from Brittany Evans (Midcentral DHB) re: Level-2 and COVID-19 testing.
- Manawatu Rural Support Service/Trust – Stock theft on Rangiwahia and Dick Roads.
- Matthew Mackay MDC re: Update on the status of our Natural Features and Landscapes project (Proposed Plan Change 65).
- Rebecca Bell re: Facebook Live sessions for 10 year Plan topics. Links to the FB live recordings are available on the MDC website.
- Dave from Blazen Metal re: design ideas for Cynthia's memorial seat.
- We finally received a reply from MDC to our 2020/21 Annual Plan submission requests – all were declined.
- Crazy Domains (website host) re: Change of billing entity.

Hall Correspondence:

- Tuesday May 5 – email re trial evacuation for hall, forwarded from MDC, from Fire Service. Rang MDC, Shannon (email addressed to) no longer works there and now James's area. Spoke to James, he thought might be Wormald rather than us. Rang Mike Banner (Halcombe fire chief) he gave me a contact in PN who might help. Talked to Anna in PN Fire who looks after this area. Said Wormald probably haven't filed their report and not to worry. They do not prosecute and with Covid-19 everything is on hold. Checked the Wormald book in the hall, last check was Feb 2020. Since had another reminder email for this month. Tried to ring Wormald but can't get through.
- Talked to James about water leak in storeroom and grass in the gutter. He understood they had been fixed and was getting onto it.
- Thursday 4th; Emailed Janine MDC re what the expectations were for halls in Level 2. Open with conditions.

(Moved: Vicki Seconded: Richard)

Actions required from Correspondence <ul style="list-style-type: none"> • HCT to follow up with. (This has been done). • Presentation for Walking & Cycling strategy feedback to be prepared for 9am 18th June and confirm if we are to present in person or via video link (Rach). • Email to go out to community re: stock theft and Proposed Plan Change 65 (Rachel). • 10 Year plan Community Engagement and funding applications need to be done (Rachel to find out if there is a date cut off) 	
1.3 Confirmation of previous minutes: <i>That the minutes from the previous meeting held on 4th May 2020 be accepted as a true and correct record.</i>	
(Moved: Jeannette Seconded: Vicki)	
1.4 Matters Arising from 4th May 2020 minutes:	
Carolyn Redmayne and Doug Dean follow up after posting on FB and via email for information on their behalf (Rachel).	Not done again.
HCT signatories to meet at the bank once account is set up and HCF is ready to be transferred. This remains a matter arising and will be done after lockdown.	Still to be done.
Solution for Hall bar kick boards needs to be decided – paint colour or alternative material.	Meet at hall next month (Monday 6 th July) and discuss then.
Richie to follow up with slumping transaction number progress (#53240) and log jobs for other two issues (26 Godly Street and 105 Knorp St).	
Rachel to do up a budget for a running water solution for Cemetery Land.	Have spoken to Carl Johnstone MDC and run the plan past him, which he has ok'd. Budget to be done.
Barb to dig out Daffodil bulbs by Feilding end welcome sign.	Done.
Please review "Water Scheme" page on website – Contacts and committee member details may need updating.	Done.
Welcome packs: <ul style="list-style-type: none"> • Alex to design and get done A6 flyer adverts for; Ladies Night, Yoga, Zumba, hall hire, Playcentre, Fire Brigade. • Jeannette to speak to Robbie & Sandra re: pub vouchers. • Annie offered to champion updating the Red Phone Book. • Rachel to ask clubs if they want to include anything in the packs. 	See notes below.
Terms of Reference – Rachel to send these out to committee. Committee to send through any proposed changes and these be discussed and agreed on in May meeting.	Rachel just needs to send to Kirsten for webpage to be updated.
Rachel to cost up a Weekend craft type seat (with a flower carved in??) or a railway sleeper seat – to have a plaque in memory of Cynthia.	Design ideas have been received. Committee likes it – all agreed to go ahead after Vicki to pass the design past Tom first. Once he has ok'd it we will post a picture of the seat and see if anyone wants to make a contribution towards it.
Agreed to gift a garden sculpture. Rachel to check meaning of the ones in mind with Manuere. Need to confirm afternoon tea date once pandemic levels relax.	Rachel still to do.
Rachel to do up a map to try and get a more co-ordinated Neighbourhood Support network going in Halcombe.	Not done – will need to roll to next month.
Add Maureen as a signatory for HCDG accounts.	Needs to be booked in (Jeannette).
10 Year plan engagement – our requests and feedback on 'top topics' need to get underway.	
Next step for Halcombe's Walking & Cycling strategy.	Rachel yet to work on this.

Jeannette to follow up where Cenotaph lights are at.

See comments below.

2.0 FINANCIAL BUSINESS

2.1 Financial Report

That the Financial Report showing an overall total balance of **\$21,418.42** as at 31st May 2020 be accepted.
See attached Financial report for payments made in May.

(Moved: Rachel. Seconded: Vicki)

2.2 Invoices for approval

Payment has been made to Hatuma Lime as per pre-approval from May meeting \$859.05 (paid for from Livestock Account). There may still be an account to come from Manawatu Mini Spreaders for spreading it.

When can we expect an invoice for the ANZAC Day video (\$400)?

(Moved: N/A Seconded: N/A)

2.3 MDC Project Funding

Confirmation of 2020/2021 submission has been received – all declined.

Actions required from Financial Business

- Jeannette to follow up with Wayne re: ANZAC Day invoice.
- Rachel to do a Year End report for next meeting.

3.0 COUNCIL BUSINESS

Current Consultation Underway:

Outstanding Natural Features and Landscapes Further Submissions

<https://www.mdc.govt.nz/Contact-Us/Have-Your-Say/Proposed-Plan-Change-65-Outstanding-Natural-Features-Landscapes-Further-Submissions>

Calling for Further Submissions on the above – A further submission provides the opportunity to submit in support or opposition to the submissions already received, to comment on how a submission may impact you, and to have your views heard alongside the original submission. The scope of a further submission is limited to support of, or opposition to, a submission already received.

Closing Date for Further Submissions: 5pm, Friday 12 June 2020.

10 Year Plan 2021-31

5 “big issues”

- The future of the Feilding CBD, particularly in relation to our earthquake prone buildings
- The housing shortage in the district – particularly rental properties and entry-level homes, as well as social housing options
- Climate change adaptation planning
- Our approach to sealing rural gravel roads
- Investing in our community facilities to ensure they are fit for the future needs of the District.

10 Year Plan Funding applications

You will remember that Council has brought its community funding application process forward so that requests can be considered during the budget setting process rather than as submissions during formal consultation (which happens very late in the planning process).

We are transitioning to an online application system, which will streamline the process for you and us. We are currently in the final stages of getting that set up and will soon be calling for applications from Community Committees and Community Groups. Applications will need to be in by the beginning of September so now's the time to start preparing your application info. We will let you know when applications open.

Council Report:

No report from Cr Campbell as he was not in attendance.

4.0 GENERAL BUSINESS**4.1 Focus #1 – Walkway and Domain (Vicki)**

There have been a couple of occasions lately where people are riding motorbikes (dirt bikes/go carts/4-wheelers) around the rugby field and there has been a lot of dirt bike/go carts/4 wheeler activity around the village of late.	Please can we have signs at all 3 entrances to the domain/walkway (Stanway Road, Levin Street and Monteith Street).
Walkway looking good, recently mowed and spraying too. Some frost damage has been done already to the Pohuts that survived last year and some of the new plantings that Rec Services did.	
Replacing the trees lost last year – Banksia, Bottle Brush	Vicki to speak to Donna Hughes re: options from Mauway Nursery.

4.2 Focus #2 – Hall & Hall kitchen/bar (Maureen)

Meet at the hall for our next meeting and look at wood vs paint in front of the bar and servery.	
Thursday 14 th Hall opened. Notification sent out on Facebook. Yoga has started up again.	
Holly, Bex and Maureen are going to meet to discuss potential get-togethers to utilise the hall.	Maureen to report back next meeting.
The front door external light bulb has gone.	Maureen to check all exterior lights.
Most of the plates we only have 45-ish, so Maureen suggested we purchase enough to have 50. All agreed.	Maureen to purchase plates etc... to make the sets up to 50.
Hall bookings: <ul style="list-style-type: none"> • 2 x birthdays for July. • Moa Harriers have booked in for a day in each of Aug, Sept, Oct. 	

4.3 Focus #3 – Cenotaph & Recreational Area (Rachel)

Cenotaph lights are in. Have redone them in the concrete area (originally they were in the grass but the angle didn't work).	Jeannette to find out how they get switched on.
Street tree options to replace two dismal ones. Voted that the replacement trees should be a Horse Chestnut to match the 3 rd tree. All agreed.	Rachel to let Carl know that that is what we want.

4.4 Focus #4 – Connectivity (Rachel)

9am Thursday 18 th June, presenting to MDC on our Walking and Cycling strategy submission.	Rachel and Jeannette to prepare presentation and next step.
Monteith Street – Need to follow up with John Jones re: where things are at from MDCs point of view.	Rachel to follow up.
Next step (regardless of MDC outcome) is to put together a plan for how to do it (ideas of funding streams etc... and what to ask Council, HCF etc... for). Then put it out to the community to review. As discussed in the May meeting, where there is a bottleneck could private land be utilised as has been done in other areas (e.g. Hiwinui).	

4.3 Subprojects

<i>Roading (Richie)</i>	
Continued from last month; the road slump on Mt Biggs Halcombe road opposite Stewart St. intersection has not yet been properly repaired.	
Stewart st. verge drain needs some rocks placed in it to stop scouring, uphill from # 26. This has been done. Thank you.	
Metal needed on small section of Knorp St. around #102.	
Rocks have recently been placed in veg drain on Godley St. from Halcombe Rd. to Hastings St.	
Metal roads around the village have been graded and have come up really muddy.	Roading: Please can a survey be done on all the metal roads to check gravel levels and water table.

<i>Community get-togethers</i>	
<u>ANZAC DAY</u> (Wayne/Richie) Invoice from Rob not yet received.	Jeannette to follow up with Wayne re: ANZAC Day invoice.
<u>Post-Lockdown get-together</u> (Barb) Teddys Bear picnic – Decide to simplify it to being shared lunch with a local magician \$170, in the hall (Sunday lunchtime). Lockdown challenges to be awarded via Facebook and email.	Maureen to follow up with Barb re: setting a date and getting it booked in.
<u>Lantern Festival</u> (Jeannette) Suggested that rather than two community events (Teddy's Bear picnic and Lantern Festival), we should just do one. Everyone agreed and preference was for the Lantern Festival. Suggested Saturday 18 th July for the date. Note to go out asking for assistance from the wider community for the likes of helping prior and at the workshops, soup makers, helping heat food, collecting braziers etc... Food/drink wise – BBQ food, mulled wine, soup, hot black currant (for the kids), marshmallows (paper cups!)	Jeannette to send Rachel a note to send out re: help needed for Lantern Festival.
<u>Auction</u> (Rachel) No update – Auction will be around August/Sept this year as Pink Walk is not until November.	
<u>Halcombe Fun Run series</u> (Rachel) – On hold until the Monteith Street walkway extension is done.	

<i>Cemetery Land (Darryle)</i>	
Fertilizer was applied 11 th May. 3 tonne of Hatuma Dicalic 8S (with sulphur). Applied by Manawatu Mini Spreaders.	
Meeting was had with Carl Johnstone re: plan for water system. He said MDC may have another concrete tank that could be used and ok'd the plan. HCDG to invoice MDC for the pipe extension down to where a tap will go. Carl will organise Trevs plumbing to install a push-tap so there is no risk of losing the tank water from someone leaving the tap on. Now that the plan is ok'd Rachel will do up a budget and send it to the committee for approval.	Rachel to do budget
Ewes need vaccinating pre-lamb. Will wait and shear later (rather than pre-lambing) as uncertain of lambing start date.	
Council is looking to review the amount of excess Cemetery land that they have district wide.	

IT communication – cell, landline, internet (Rachel)	
No update from RCG.	

Entrance/Welcome signs (Richie)	
The village entrance sign has been painted and will get a second coat when weather permits. Following that stones will be placed.	

Neighbourhood Support (Rachel)	
Rachel is yet to do up a map to try and get a more co-ordinated Neighbourhood Support network going in Halcombe.	

Civil Defence (Alison)	
No update.	

Power capacity in village	
We may have a lead on someone who can assist with this matter.	Rachel to follow up.

Christmas Lights (Richie)	
\$422.32 balance (Held in General Account)	
Nothing to report.	

Rangitikei River Access (Alex)	
No update.	

Recycling (Richie)	
The recycling facility is open again and is being respected so far as I have observed.	

4.5 Other General Business

Iwi Matters	-	
Sewerage	-	
Stormwater	-	
Water Scheme	SHRWS are waiting to meet with the Council re: a proposal sent through to MDC. 400m of new pipe has been installed at Frasers (Stanway road) and a new fire hydrant has been installed on Stanway Road.	
Halcombe Community Trust	Have has an application for the HCF from the Halcombe Playcentre.	
Halcombe Community Fund	As above. Still with HCDG as the HCT hasn't been able to meet and sort out setting up an account.	

5.0 COMMUNITY COMMUNICATIONS

Facebook (Rachel & Maureen)	

Nothing to report.	
<u>Website</u> (Kirsten Otter) Rachel is collecting the information from those wanting to be listed in the Halcombe Business directory. She will forward these through to Kirsten.	
<u>Halcombe Herald</u> (Rachel) No Halcombe Herald is in the pipeline.	
<u>Road Information signs</u> (Richie) No changes needed.	
<u>Community Email</u> (Rachel) Nothing to report.	
<u>School</u> School has resumed under Level 2 restrictions.	
<u>Playcentre</u> (Vicki) Egg fundraiser up and running again. Playcentre will reopen Wed 3rd June.	
<u>Halcombe Tavern</u> Tavern is operating under Level 2 restrictions.	
<u>Fire Brigade</u> (Paul Hughes) No report.	
<u>Welcome to Halcombe packs</u> – Jeannette and Rachel. Still work in progress. <ul style="list-style-type: none"> • Alex has started the flyers. Not yet finished but will resume the flyer later this week. • Jeannette spoke to Robbie and he was going to discuss with Sandra and get back to us. • Annie – Draft a letter (to go out via RD9) detailing that we are going to update the phone book and if anyone wants to be included to send in their details. Calls will also be made to everyone currently in the book to see if they would like to remain in there. Letter to be sent to the committee first and Rach to put a note on FB and email out. • Sell advertising for a certain number of advertisers as per the last book to help with printing costs. Discussed doing it just as a pdf but decided the physical red book is what people like best. • Business directory – see website action. 	Jeannette to follow up with Annie to see where things are at.

6.0 OTHER ITEMS

<p>Tennis Court moss – Job has been logged (Transaction # 57771). MDC said it is low priority job so agreed to buy some Wet & Forget and Vicki to spray it.</p> <p>Vicki still hasn't heard back from Council about the pine trees at the back of the courts.</p>	
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Meeting Closed: 9:29pm

MDC ACTION SHEET SUMMARY

MDC Action point	Transaction #	MDC dept/ Where and who the next action sits with.	Minutes date
<p>Cenotaph lights: (For previous points relating to this Action see April 2019 minutes and July 2019 minutes)</p> <p>August 2019 – Work is underway. MDC to supply quote for plug to be installed on Cenotaph and HCDG to decide if we want it.</p> <p>Nov 2019 – Estimate is that it will cost between \$7-\$10K! Decision was to continue with the original plan with no plugs!</p> <p>Feb 2020 – Janine H to follow up to see where things are at as progress has halted.</p> <p>Feb 2020 – Email received from Carl Johnstone/Grant Stevenson saying lights will be completed by end of Feb 2020.</p>		Roading / Parks and Property.	April 2019*
<p>CBD/Rec Area and Walkway Plans: (For previous points relating to this Action see April 2020 minutes)</p> <p>Decision made to put this on ice until the cell phone tower location has been confirmed.</p>		Janine Hawthorn	April 2019*
<p>An underpass/overpass option for Halcombe Road: (For previous points relating to this Action see July 2019 minutes)</p> <p>30/07/19 – Confirmation received that this has been added to the Safer Journeys to Schools program.</p> <p>Nov 2019 – Please can we have an estimated time for beginning this from MDC - Safer Journeys to School Programme – Matt Williams has confirmed that a crossing aid/point will be installed at the Stanway Road intersection on Halcombe Road. This work will be done in March 2020 if not sooner.</p>	Transaction #51656	Roading	April 2019*
<p>Stanway Road/Domain entrance trees: (For previous points relating to this Action see July 2019 minutes)</p> <p>August 2019 – Only the Domain side to be planted as doesn't really work on both sides. HCDG need to confirm if Italian Alders are a go.</p> <p>Oct 2019 – Will wait until next year. Be on the look out for nice trees.</p>		Carl Johnstone – Parks, Property & Reserves.	April 2019*
<p>Willoughby Street Flood Gates:</p> <p>July 2019 – MDC to contact owners to clean off flood gate blocking stormwater.</p>	# 53787		July 2019

August 2019 – Shane to follow up to see if this is Horizons responsibility.			
Mt Biggs Road pothole between 334 and 357 Mt Biggs Road: August 2019 – This has been patched extremely poorly so needs doing again. New transaction number has been issued. Oct 2019 – The pothole was mechanically caused and temporarily filled, pending permanent repair, programmed for Sept 2019.	#53706		July 2019
Subsidence on Mt Biggs road: August 2019 – Patching has been done in 1 area but not the other.	# 53239 DONE # 53240		August 2019
Hall matters: July 2019 – Meeting with James - Items discussed included, flashing on roof, storeroom door, kitchen door, guttering, external paint, water tank running, grass in gutter - James took photos to follow up. Oct 2019 – James Adamson will organise a follow up meeting on site with Rec Services and plumber to look into fixes		James Adamson – Parks & Property.	July 2019
No Dumping – carpet had been left at the Monteith Street carpark. Council have removed this. Thank you If unwanted items continue to be dropped off in this carpark we will require an ‘No more carpet please’ sign to be erected.			

KEY:

****Greater than 12 months since point raised

***9 months since point raised

**6 months since point raised

*3 months since point raised

Italics denotes actions that have happened between meeting date and minutes being done.