



*Halcombe will be a safe, supportive and progressive community.  
It will be attractive, valued by all and well connected to the wider district.*

## MINUTES OF THE HALCOMBE COMMUNITY MEETING HELD MONDAY 1 May 2016 7pm at the HALCOMBE TAVERN

**PRESENT:** Rachel Lane, Mel Henderson, Shane Casey, Richard Bain, Vicki Powell, Alex Short, Alison Short, George Kereama, Karen Gilmour, Colin Hirst, Jeannette Henderson

**1.1 APOLOGIES:** Ben Henderson, Yvonne Penn, Janine Hawthorne

### 1.2 CORRESPONDENCE INWARDS/OUTWARDS:

**IN:**

- Visit and phone call from Ian Fergusson expressing his thanks to the HCDG for all the effort they are putting into the Halcombe community.
- Phone call from Bill Abbiss expressing the same sentiments as above.
- Paint quotes for the Hall received from Gary Dyer & DML
- Email from Liz Besley (PVCC) with information on how to set up a Community Trust.

**OUT:**

- Email to Community re: Waste Water / Walkway / Annual Plan submission.
- Alf Downes Lighting – given the go ahead to install power points for Christmas lights.
- Image Audio – Pictures and diagrams of the inside of Hall sent for sound proofing solutions.

**1.3 MINUTES of Last Meeting 4 April 2016:** Accepted

## 2. Items for Approval/Information

### 2.1 FINANCIAL REPORTS: MEL TO SEND DETAILS THROUGH

Need to send through receipts through to MDC for reimbursement (\$2,700 account)

**Halcombe Community Development Group Account (Westpac):**

Opening Balance as at 2/03/16	\$3,995.75
Deposits = ??	
Expenses = ??	
Walkway expenses	

Closing Balance as at 29/04/16	\$3,117.81
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**Hall/Sports Ground Account: MEL TO SEND DETAILS THROUGH**

Opening Balance as at 20/03/16	\$11,777.90
Deposits = ?	

Expenses = ?

Closing Balance as at 29/04/16

**\$11,777.90**

## **2.2 COUNCIL REPORT: Cr Shane Casey**

- Makino Pool – NOW CLOSED – opening June 2016
- Hiwinui Community group is now functioning. David Stuart (Hiwinui) may have some trees available for planting.
- Approval of Plan 55 – Infrastructure – Public notification for hearing is still to come.
- Annual Plan hearing start next week w/c 10 May 2016.
- New CEO to start at 10am on Monday 9<sup>th</sup> May 2016.
- HCDG thanked for submitting on Plan 55,56 & 58.
- Cr Casey has received a lot of feedback on the Halcombe ANZAC Day commemorations – Feilding Herald report of 100 guests was incorrect, more like 300.
- Freshwater 2016 – focus on Rural Communities.
- Waste Water submission is going through – HCDG have made comment that more time is required to review the documents. NOTE: if large documents are to be sent out by Council via email – notification is required as not everyone has the capacity to open the documents.
- City Care – is now an MDC in-house facility

## **3. Other Business**



### **3.1 Community**

#### **Calendar for 2016:**

- Midyear Fundraiser – June 2016
- Christmas Carols – Dec 2016
- Waitangi Day - Feb 2017

#### **1. Walkway Opening & Family Fun Day:**

- A big thank you for the Walkway Readiness team (Richard, Vicki and Paul H) and Mel for the entertainment & catering. An awesome day was had by all.

#### **2. Anzac Day – Richard**

- A big thank you to all of the ANZAC committee. What a fantastic day!
- Thank you to Cr Shane Casey for his speech.
- Thanks to Brendon Deere for the fly-over of Spitfire (can we donate for fuel?)
- Thanks to the Mayor for her letter/speech.

#### **3. Mid Winter Fund Raiser – Saturday 25<sup>th</sup> June 2016 Mel**

- Sit down meal with Catering and a draw card
- Quiz / Skit / Auction / Singer-musician / Theme?

- Cost - \$50 /60 – catering for 3 course meal. Need to get quotes.
- Need to check if All Blacks are playing that date...

Action Summary	Person responsible	Minutes date
<b>COMMUNITY</b>		
<b>Halcombe community Civil Defence strategy:</b> still progressing	Sue	Feb 2014
<b>Soldier History:</b> WWII	Richard + Jeannette	May 2014
<b>Picture from Vicki:</b> We need to decide where to put this.	Mel / All	July 2014
<b>Community Calendar:</b> Dates need to be loaded into it + it published on the website.	All to feed-in dates + Rachel to load	Aug 2014
<b>Website:</b> Halcombe ID and MDC phone number to be added	Rachel	March 2014
<b>Thank you cards:</b> Need to be printed.	Rachel	March 2016



### 3.2 Environment

#### Walkway

- Completed and open!

#### Drains:

- HCDG has submitted on the Levin Street & Stanway Road entrance to CBD drains.

#### Spraying

- Needs spraying as weeds have started growing on the path – Vicki has started
- Paul Hughes happy to do spraying if HCDG provides spray. Accepted.

#### Health & Safety

- New H & S laws include Volunteers
- Working Bees going forward need to have the new H&S laws implemented.
- Purchase White Board for HAZARD list & a quantity of High Viz jackets. Approved. Rachel to organise.
- All jobs on Council land and buildings now need a Transaction # and a call out (i.e. not just done by volunteers without MDCs knowledge).

Action Summary	Person responsible	Minutes date
<b>ENVIRONMENT</b>		
<b>Thank you plaque:</b> Rachel to organise a plaque for RAL to go on their “sponsorship wall”. – Needs to be put up	Rachel	Sept 2014
Remove last few BMX mounds.	Richard / Paul Hughes	



### 3.3 Village Heart

- Wasps from Hall window sill have gone and have now reappeared in the doorway.
- Jeff to sort out getting Domain fence done (invoices need to be in to MDC by 15<sup>th</sup> June for materials).
- Local person available to do some PD work – he is a painter so will get him to do Tennis shelter.

### Hall and Sports ground

- Hall painting quotes – received from Gary Dyer and DML. MDC will pay \$1000 towards the cost of what we decide to get done (needs to be invoiced by 15<sup>th</sup> June).
  - Supper area = \$2,059.22(GD) \$2,708.00 (DML) which is a priority. All agreed to go with Gary Dyer’s quote and do Supper Room only (\$1,000 from MDC + \$1,059.22 from HCDG)
  - Bar and Toilets can wait
- We need a Transaction # for the chimney in the hall – check if fire still able to be used and if not get it blocked off.
- We need a Transaction # for getting the tennis courts fence repaired.
- Hall roof still needs repairing. Rachel/Mel to contact Rachel Carr re: who is supposed to organising for this to be done.
- Terms of Ref – Jeannette to amalgamate the 2 documents and circulate to everyone.

Action Summary	Person responsible	Minutes date
<b>VILLAGE HEART</b>		
<b>Signage for Toilets:</b> Jeff to put this up.	Jeff Lane	Mar 2014
<b>Charitable entity:</b> Establish what we need.	Shane Casey/Rachel	Feb 2015
<b>HALL/SPORTS GROUND</b>		
<b>Policy for accessing Hall/Sports Ground funds:</b> Application form to be completed.	Rachel	Feb 2016
<b>Carpet for supper room area:</b> Quote required for this.	Mel	July 2014
<b>New Vinyl for Toilets:</b> Quote required	Mel	Aug 2014
<b>Hall furniture:</b> Replace with lighter tables and chairs	Mel/Karen/Rachel/Jeanette	Aug 2014
<b>Hall curtain:</b> Needs to be gotten off Wayne and altered.	Rachel / Mel	April 2015
<b>Playground water pooling:</b> Richard to look at it.	Richard Bain	April 2015
<b>Loading ramp to be built</b>	Working bee	Dec 2015
<b>Time line for cemetery land – is there an expected date when we will lose use of it/some of it?</b>	Brent Limmer	Dec 2015



### 3.4 Development

- Letters re: renewal of the 5 year consent has been sent to all users of the waste-water scheme. The committee needs to understand how the waste-water scheme works to enable an educated call to be made about whether the current system is the best long term sustainable solution (environmentally and economically)
- We need a Transaction # for getting centre lines put on the rise on Willoughby Street and the long grass on the corner of Willoughby and Levin Street (makes it dangerous for turning from

Levin Street onto Willoughby Street).

### Trust

- Rachel to send the information received from Liz Besley around to us all to look at.
- Himitungi community have said we can use their Trust deed document.
- We will need to set up a separate Trust committee from the HCDG and call all those interested to make contact.
- We will require an IRD#.
- We will meet later in May to discuss further. We need 7-10 trustees.

Action Summary	Person responsible	Minutes date
<b>DEVELOPMENT</b>		
Roading changes and tarsealing: Community consultation required.	All	June 2015

### 3.5 OTHER ITEMS:

- Fire brigade Charity Auction – 14<sup>th</sup> May @ 7.30pm.
- Agreed to donate sausages and bread left over from opening to the Fire Brigade.

Action Summary	Person responsible	Minutes date
<b>OTHER</b>		

Meeting Closed: 9.15pm

Next Meeting Date: **Tuesday 7<sup>th</sup> June at 7pm at the Halcombe Tavern. MONDAY IS QUEENS BIRTHDAY**