*Halcombe will be a safe, supportive and progressive community.*
*It will be attractive, valued by all and well connected to the wider district.*

**Minutes OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP**

**Monday 7 July 2025 7.00 pm**

**PRESENT:** Jeanette Henderson, Maureen Lambert, Barbara Davies**,** Peter Beck, Faye & Richard Bain, Kathy Smith, Vicki Powell

**Guests:** Pauline Bright

1.1 **Apologies:** Chloe Dodunski, Helen King, Colin McFadzean

Moved: Vicki Powell Seconded: Maureen Lambert

**Correspondence** Accepted as read.

In

- 9 May Helen King – Request for Community Funds Submission 2025 2026
- 13 May Helen King – Setting up of Community Meeting
- 16 May Jono Bunn Fire & Emergency – Trial Evacuation of hall & form
- 13 June Nick Beauchamp – Quote for new Entrance signs to Halcombe
- 16 June Helen King – Confirming agreed spend on Community Funds 24/25
- 17 June James Adamson – Confirming agreed work on Walkway
- 27 June Helen King – Confirming History Board spend and timeframe
- Various emails from Community booking Teddy Bears Picnic and Winter Dinner

Out

- 27 May HCDG – Community Meeting on 16th June
- 10 June Jeannette to HCDG – Spend of Community Funds seeking approval
- 16 June Janine Hawthorne – Requesting change of purpose of Community Funds for Entrance signs
- Various emails re Teddy Bears Picnic and Winter Dinner

Moved: Faye Bain Seconded: Kathy Smith

**1.2 Confirmation of previous minutes:**

*That the minutes from the previous meeting held on **5 May 2025** be accepted as a true and correct record.*

Moved: Peter Beck Seconded: Kathy Smith

**2.0 FINANCIAL BUSINESS**

**2.1 Financial Report**

*That the Financial Report showing an overall total balance of **$26,070.59** as of 31 May 2025 and $25,689.10 as of 30 June 2025 be accepted.*

See attached financial report for May and June

Moved: Faye Bain Seconded: Barb Davies

**Community Fund** - As at the end of financial year the LIVESTOCK account balance was $15,810.05 – this because of the sale of 47 lambs. We will need to re-stock the ewes estimate $6,000 be allowed for this. As per agreement with Halcombe Community Trust, any funds over $6,000 held in the Livestock account at end of year and after topping up the Hall Operating account to $2,000 (not necessary this year) be transferred to the Community Trust Fund. Jeannette Henderson to write to HCT to ask if the Livestock account can hold a further $6,000 to allow for restocking of ewes. Once these have been purchased, the balance of the Livestock account over the retained $6,000 will be transferred to the Community Fund.

**2.2 Invoices & Reimbursements Approved for Payment May & June:**

- $80 for Groovylicious costume hire – ANZAC
- $60 for Community Arts PN poppy firing – ANZAC
- $31.96 – R Bain – Weed Mat – General
- $661.70 – R Bain – Winter Dinner – General
- $355.00 J Henderson – Winter Dinner – General
- $58.00 – R Bain – Cards & stamps – ANZAC
- $153.54 – M Lambert – Hall items – Hall Operating
- $213.75 – Central Glass window repair – Hall Operating
- $67.00 – M Lambert – Ink & paper – History Project

Approved unanimously

**3.0 COUNCIL BUSINESS**

**Council Report:** Councillor Colin McFadzean

- Annual Plan has been adopted – means a rate increase of 7.99% for 2025/2026
- Council elections - process has begun for elections in October 2025
- Agreed framework for the new proposed District Plan to go out for consultation
- Freedom Camping policy has been adopted

**4.0 GENERAL BUSINESS**

**4.1 Focus #1 – Walkway and Domain**

- Materials have been purchased to repair Walkway and lay new metal.
- New metal to be laid around hall carpark
- A big thank you to Rangitikei Aggregates for the donation of the metal

**4.2 Focus #2 – Hall**

**Community Use**

Mondays: 6-7am Boot Camp, 2nd 6.30 HCDG Meeting
Tuesdays: Kai and Korero for Seniors 10.30 – 2.00, Yoga, 6.30 - 7.30
Thursdays: 6.00 - 7.00am Boot Camp, 6.00 – 7.30pm Dance Fit
Friday 13 Play Centre Matariki wet weather venue

**Paid Use**

Saturday 4 – 10pm Ross and Leah $150
Sunday 15 Bike Manawatu 8.00 – 10.00 $30.00

**Activity**

Window in hall was broken. Unknown when and how it happened but was done from inside the hall. Reviewed who has access to the hall and have asked Boot Camp to reset number on lock box and to only have two people with the number. Replacement cost $213.75.
Kitchen roof was leaking. Trev Hendra (Green by Nature) has patched two large holes as a stop gap measure (which seems to be working). He recommends that the iron on the kitchen extension should be replaced.
Divider curtains are made and hung.
Fairy lights are up for winter in the main hall, and they look great.

**July Bookings**

Community use as above.
Friday 4th 5.00 – 8.00 Teddy Bear's Picnic well attended
Saturday 19th Mid-Winter Dinner (booking Friday18 – Sunday 20)
Saturday 5th Rangitikei Hunt Ball $200 (booking Sat am – Sun pm)
Friday 25th Sarah Rolsten 5-7pm
Sunday 27th Play Centre Market (booking 26 – 27)
**August** has bookings for Moa Harriers, Bike Manawatu x2, and Fire Brigade Awards night.

**4.3 Focus #3 – Cenotaph & Recreational Area**

- No issues

**4.4 Subprojects**

**Roading**

- Some gravel roads need attention. Knorp Street in particular. We are assuming Fulton Hogan have done inspections for winter

**Recycling**

- This area is being respected and kept tidy

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| **Community get-togethers** | |
| • Teddy Bear's Picnic – Friday 4th July was a great success with over 80 people in attendance. We agreed that we should alternate each year between Teddy Bears Picnic, Movie Night and Lantern Festival.<br>• Winter Dinner Saturday 19th July – All on track | |
| **Cemetery Land** | |
| • No report this month | |
| **Entrance/Welcome signs** | |
| • Welcome signs have been replaced. Small repairs required to the two roadside noticeboards. Colin Hirst to inspect and undertake. | |
| **Communications** | |
| • Halcombe Happenings – Second circulated end of April<br>• Facebook page rules are being respected | |
| **Water Scheme** | |
| • Nothing to report | |
| **Halcombe Community Trust (HCT)**<br>• No report submitted | |

**4.5 Other General Business**

- Sharing Table – Pauline Bright gave a report on activity at the sharing table. Very successful. Book containers have been taken. Pauline advocated reinstating the book share concept. Pauline will continue looking after the shelf. Suggested we install some Perspex doors to protect the books from the weather. We will investigate this.
- Fire & Emergency contact. Peter Beck has agreed to do this. A fire drill was conducted, report needs to be submitted.
- Many thanks to Maureen Lambert for completing another History Board. The Hall History board is to be erected on or near the hall. The second History board is soon to be erected on the Walkway. We have agreed we have until Sept to complete any remaining history boards. We will need to reapply for funding after this date.
- MDC Community Funds – The expenditure of the funds has been agreed with council.
- Community Plan – has been update on 16th June. We had a great community turn out for this meeting.
- Storm drains in Halcombe – as we are a low-lying community and are concerned about our open drains flooding, we had approached MDC to find a solution. MDC have been in communication with Horizon Regional Council with no resolution. The committee agreed that we would write to MDC and Horizon to get a definitive answer.
- Hosting of a 'Meet the Candidate' event at Halcombe Hall – Halcombe would like to host this event.
- 2025/2026 Community Fund – Halcombe has submitted their request for the $3,000
- Streetlight – Halcombe to approach MDC about installing a streetlight outside the Playcentre on Willoughby Street. This area is extremely dark.
- Winter Dinner – The fresh food is to be purchased the week before the dinner. Kathy will run the kitchen with the help of Vicki Powell. We have 2 students to clear table and wash up. Ham to be defrosted the week before. Vicki to make the glaze and cook the ham in the hall oven. We have 5 beef stews to be made and 5 potato bakes. Set up of the dinner will take place at 1pm on Friday – Tables/chair covers/balloons/table decorations.
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**5.0 COMMUNITY COMMUNICATIONS**

- See correspondence above

**6.0 OTHER ITEMS**

*Meeting closed at: 8.30pm*

Next meeting: Monday 4th August 2025 at 7.00pm in the hall (see above for clarification)

**Actions Points:**

## MDC Funds available to use before 30th June 2026:

**Projects identified yet to be actioned by Halcombe & District Community Group**

- Halcombe & Districts Re Branding – Replace signs once agreed
- Streetlight on Willoughby street outside Playcentre
- Security cameras – security issues
- Levin Street trees removal
- ANZAC WWI solder images to be erected in the hall