



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

Minutes OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

Monday 6 June 2022 7pm

PRESENT: Jeannette Henderson (Chair), Richard Bain, Maureen Lambert, Vicki Powell, Peter Beck, Rachel Lane

1.1 Apologies: Alex Short, Annie O'Fee, Barbara Davies, Cr Stewart Campbell,
(Moved: Jeanette Henderson Seconded: Vicki Powell)

1.2 Correspondence In

- Brittany Evans - Halcombe Village map showing proposed Wheelie bin area
- Janine Hawthorne – reintroducing glass collection in village
- John & Judy Harrison – St John Trentham – ceramic poppies
- Mayor Helen – C4LD - 3 Waters Reform Pushback
- Mayor Helen – Response to Speed Limit changes
- Halcombe Playcentre – re confirming paint colours
- HCT – re article explaining differences between HCT & HCDG
- MidCentral DHB – newsletter
- Email from Michelle of Himitungi Hall re insurance costs
- Email from HCT explaining difference between HCT & HCDG – this is to be sent to the wider community.

Out

- Letter to MDC requesting a review of the Speed Limit approved changes
- Request for Village map
- Draft Waste Management & Minimisation Plan to community
- Email to John Harrison re poppies
- C4LD 3 Waters Reform Pushback – sent to community

1.3 Confirmation of previous minutes:

That the minutes from the previous meeting held on 2 May 2022 be accepted as a true and correct record once the following corrections have been made:

- 1.4 Matters arising from 4 April not 4 March
- 2.1 Financial Report – balance = \$22,881.82 as at 30 April 2022
- Invoices for approval:
 - \$143.75 (ANZAC Account) Fauldings Sound
 - \$73.83 (ANZAC Account) Reimbursement R. Bain - ANZAC flags
 - \$175.35 (General Account) Reimbursement J. Henderson – Lantern Festival
 - Community Get Togethers – should read Bex not Be

(Moved: Rachel Lane Seconded: Maureen Lambert)

1.4 Matters Arising from 2 May 2022 minutes:

- Phone book: see update in section below
- Civil Defence – no update
- Re branding – see item below
- Speed Limit changes. Awaiting letter from MDC
- AED – no word

Jeannette Henderson to contact Cr Alison Short re Civil Defence
Jeannette Henderson to contact Janine Hawthorne

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| <p>Action Sheet</p> <ul style="list-style-type: none"> 1. Roding. Culvert pipes for walkway. Footpath lichen clearing– Rec Services? Road Signs down/leaning – after house movers Pearce Street metal – Richie to contact Jo Botha for meeting Water hole in Levin Street carpark | <p>Jeannette Henderson to contact Stacey Eagle to check Action Sheet Needs reporting Not metaled Needs reporting</p> |
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2.0 FINANCIAL BUSINESS

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| <p>2.1 Financial Report (Rachel Lane) <i>That the Financial Report showing an overall total balance of \$22,492.47 as of 31 May be accepted.</i> See attached financial report for payments made and received in May. (Moved: Rachel Lane Seconded: Peter Beck)</p> |
| <p>2.2 Invoices for approval – all approved for payment on 20th June 2022 \$106.89 – (Hall Operating) Reimburse M. Lambert – Tool Box \$33.00 – (Hall Operating) Reimburse Lambert – Kitchen Utensils \$?? – (Livestock Account) Invoice to come for pipe and fittings for Cemetery land trough</p> |

3.0 COUNCIL BUSINESS

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| <p>Council Report: Stuart Campbell (apology)</p> <ul style="list-style-type: none"> Shane Casey running for Mayor but not as a councillor this year Draft Plan Changes A & B? did we miss this. Feedback was due 4pm Friday 16th April HCDG did not submit on the Waste Management & Minimisation Plan as we did not feel we had the mandate to do so. |
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4.0 GENERAL BUSINESS

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| <p>4.1 Focus #1 – Walkway and Domain (Vicki Powell)</p> | |
| <ul style="list-style-type: none"> Nothing to report | <ul style="list-style-type: none"> |

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| <p>4.2 Focus #2 – Hall (Maureen Lambert)</p> | |
| <p>Usage – May No Charge activities Tuesdays Yoga 6.15 -7.15 Monday 2 HCDG Thursday 19 HCT Friday 20-Sunday 22 Bubbles and Boobs (fund raiser pink ribbon) koha? Mondays 6.30-7.30am & Wednesdays 6.00-7.00pm Boot camp</p> | |
| <p>Bookings for June</p> <ul style="list-style-type: none"> Yoga Tuesdays 6.15 – 7.15 Boot camp Monday & Wednesday Monday 6 HCDG 6.30pm Wednesday 1 ASB rural customer day \$100.00 Play Centre to do food and cleaning Sunday 12 Jessica Watson Birthday Friday 17 Play Centre Matariki Sat 21 plus setting up and cleaning. Bubbles and Boobs fundraiser dinner for pink ribbon | |
| <p>Discussion/Activity Activity: Richard has been carrying out maintenance in various areas in the hall – such as regularly emptying buckets in the ceiling (really looking forward to the new roof and paint job!). Today we tried using CRC spray</p> | |

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| <p>sealant on the areas where it appears the water is still coming in. (Thanks to Hugh Lintott for his donation of the ladder).</p> <p>Hall Operating A/C balance as of 6 June is \$1,188.47- plus \$100 from ASB in General A/C</p> <p>The hall subcommittee had a meeting to discuss the day to day running of the hall and using some of these funds.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> We feel the hall is tracking along nicely. An area of focus was the balance of community use (free) and private use (paid). Generally, over the course of the year the money received goes to subsidise the running costs such as power, with little left over for building up resources which would make our jobs in the hall easier, and maintenance such as the renovation of the pews. This is something we would like to discuss at a future meeting. We have purchased a basic tool kit for HCDG use. Cost \$106.89 We also are going to supplement utensils in the kitchen (as per last month meeting). Invoice to come for \$33.00 Storage – we would like to purchase another white cabinet for the storeroom which we will lock. This will be used for our supplies currently in the cupboard in the female toilets, paint and tools and glue, CRC etc Cost around \$110-120. Kitchen – we would like to source a cupboard to go under the window in the kitchen. This would also be locked and will have linen, HCDG supplies and other things that are not for public use, as agreed with HCDG. Need to purchase wet/dry vacuum cleaner for spills | <ul style="list-style-type: none"> Hall account should be kept topped up to \$2,000 from Cemetery land account every 1st July – Rachel Lane to organise. Agreed that fundraising events/community events with over 80 people to pay hire of \$50 to cover power, toilet paper, and towels etc.. Approved Cabinet sourced Approved |
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| 4.3 Focus #3 – Cenotaph & Recreational Area (Rachel Lane/Maureen Lambert) | |
| <ul style="list-style-type: none"> Railway history board printed. Need quote for the build and for the installation | Maureen Lambert to get quotes from Carl Johnstone |

4.4 Subprojects

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| Roading & Recycling (Richard Bain) | |
| <ul style="list-style-type: none"> Roading - Our metal roads need to be looked at with the oncoming of winter. New gravel required Recycling – As seen on the Halcombe Facebook page some unscrupulous person has felt to leave a 'Big' plastic produce bin full of their unwanted stuff beside the sign that reads 'Leave no junk'. Photos have recorded and been sent to MDC Road Signs – 2 road signs have been broken and MDC informed | <ul style="list-style-type: none"> Richard Bain to organise meeting with Jo Bootha Chris McRae is investigating |

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| Community get-togethers | |
| <ul style="list-style-type: none"> Bubbles and Boobs – great evening, raised funds. Could the community get some communication on the final numbers? Lantern Festival <ul style="list-style-type: none"> Start advertising – Saturday 23rd July at 5.30pm in the hall for parade down walkway followed by sausage sizzle On Facebook, School newsletter Workshops on Tuesday 12th & 19th July am & pm Request for helpers at workshops and on the evening Vicki Powell in charge of food Garage Sale – run by Playcentre in the hall on Sunday 31st July 9-12 | <ul style="list-style-type: none"> Bex and team to organise Jeannette Henderson to draft advert, organise BBQ, \$ solar light strings for walkway, Sausages Advertise |

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| <ul style="list-style-type: none"> ○ Tables \$10 each ○ Playcentre to provide drinks ● Ceramic Poppies <ul style="list-style-type: none"> ○ Had an enquiry from Trentham to buy 100 ceramic poppies ○ ANZAC committee want to have the community make more poppies for 2022. ○ This will go ahead in the new year | |
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| Cemetery Land (Rachel Lane) | |
| <ul style="list-style-type: none"> ● The ewes were pregnancy scanned. A huge thanks to Carl and Jette Williams from AgScan in Feilding who did the scanning of the Cemetery ewes as a donation to the community group 😊 The results were: <ul style="list-style-type: none"> ○ 2 dry, ○ 10 singles ○ 15 twins ○ 3 triplets and 1 that is expecting what Carl thought could be 5!! ● The scanning percentage of 168% means we are expecting about 50 lambs this season (excluding any losses, which there will be some). ● <i>Action: Do we want to turn one of the dry ewes into sausages again?</i> ● <i>Action: Do we want to increase our ewe numbers?</i> Taking out the 2 dry ewes we are only down to 29. I think we could add at least 5 more ewes – we’d buy scanned in-lamb preferably younger ewes. Talking to Cam Waugh they are costing \$180 - \$240 (excl. GST) per ewe, depending on the quality/age and scanning result. If the group is in agreement with doing this, please can I have approval to purchase 5 or 6 scanned in lamb ewes? ● The ram is now on holiday at the Lanes farm. ● Bigitta is doing an amazing job with her cattle cleaning up the back paddocks. I’m hoping this will make a huge improvement in the pasture quality come spring. ● Pipe and pipe fittings have been purchased to install a trough in the back paddock (newly formed after doing the fencing). We haven’t yet got the invoice, but it will be put through once it comes though. The creek flowing again. | <ul style="list-style-type: none"> ● Keeping the ewe expecting 5 lambs at the Lanes farm to keep an eye on her. The 3 x triplets will be monitored to see if they need to go onto better quality feed as the quality of feed at the Cemetery is not the best. ● No, keep until next year ● Agreed to increase the number of ewes now that we have more paddocks ● Thank you card to Bigitta for all her work ● Approved to pay once invoice comes through |

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| Entrance/Welcome signs (Richie) | |
| <ul style="list-style-type: none"> ● Stones still to be layed under the Entrance signs | <ul style="list-style-type: none"> ● |

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| Phone Book – a concerted effort to push this forward | |
| <ul style="list-style-type: none"> ● Advertisers to be contacted – Rachel/Jeannette ● new map from Council inside back cover ● Check names inside – Maureen ● Check info inside front/back pages ● Proof required from printer | <ul style="list-style-type: none"> ● Rachel/Jeannette ● Rachel to contact Council ● Maureen ● |

4.5 Other General Business

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| <ul style="list-style-type: none"> ● Annual Community Committees meeting MDC – update <ul style="list-style-type: none"> ○ Jeannette brought everyone up to speed with what was talked about at this meeting. ● Halcombe & Districts CDG? | |
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| <ul style="list-style-type: none"> ○ We have had feedback that some areas do not feel included/represented by the HCDG. Discussed whether this is because of our name or is it a general feeling that lots of residents have that live in the wider area? ○ Our website specifies that we are “Halcombe & Districts” and the HCDG represents all areas (Stanway, Tokorangi, Reu Reu, Mountain Views etc..) however to gauge the extent of this feedback we will do a survey to residents in the wider area as to whether they feel HCDG represents them. In the survey we will ask the people that don’t feel represented to provide ideas for what would allow them to feel more included/represented. ○ We have already discussed whether our name is still relevant and whether the HCDG (and with it the Welcome to Halcombe signs) need a revamp – discuss with Janine Hawthorne process for doing a revamp. ○ Lots of committees doing great work in the area – what are they? ● HCDG projects and funds – what are they and \$\$? <ul style="list-style-type: none"> ○ Balance of \$3,300 from Cenotaph lighting towards Monteith street walkway ○ \$17,000 (less picnic tables) for Picnic/Rec area ○ \$8,200 for CBD/Tennis court refurb ○ Do we have enough to refurb the Toilet Block at playground? This could cost \$80,000! – need to consult with community on this. ○ Funds set aside for permanent solar lights for walkway \$\$ cost of these uplights? ● Solid Waste consideration. HCDG was asked to consider having the glass collection returned to the village. Unless the containers are completely soundproof, the HCDG answer is NO Thank You! We are also considering removing the recycling altogether unless village looks after it. Another question for the survey. <ul style="list-style-type: none"> ○ Suggestion to put up signs on all 4 approach roads to Halcombe saying ‘You are entering a Security Monitored Area’ ● Halcombe School ‘Environmental’ involvement in community. <ul style="list-style-type: none"> ○ Do we have any jobs that Halcombe school could carry out for Matariki environmental project? ○ Paint Levin Street fence white ○ Prepare supplies for Lantern Festival ● Robbie & Sandra’s farewell. Talk to Fire Brigade | <ul style="list-style-type: none"> ● Jeannette Henderson to contact Janine Hawthorne about a meeting to discuss our starting point. Informal kick off social evening to start revamp process? ● Rachel to pull together survey. ● History boards? Need a quote from MDC on construction and installation. We may need some of the \$17,000 – Maureen Lambert to contact Carl Johnstone for quote ● Survey of community on a number of points: <ul style="list-style-type: none"> ○ Revamp of Toilets ○ Recycling area ● Survey community on keeping recycle area clean. Have a roster for this, and do you still want it? <ul style="list-style-type: none"> ○ How much would the road signs be? How much are cameras? ● Rachel Lane to respond to Di Simpson ● Jeannette Henderson to speak to Fire Brigade |
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5.0 COMMUNITY COMMUNICATIONS

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| <ul style="list-style-type: none"> ● HCDG did not submit on the Waste Management & Minimisation Plan as we did not feel we had the mandate to do so. |
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6.0 OTHER ITEMS

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| <ul style="list-style-type: none"> ● Resignation - Today we received a letter of resignation from Rachel Lane. She will no longer attend the HCDG meetings although will continue to look after the Cemetery Land and send in a report each | <p>It was with a sad heart that we accepted Rachel Lane’s resignation. Family and health always come first,</p> |
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| <p>month. Rachel will stay on as Treasurer until the AGM when she will hand this over to the next treasurer. Rachel will also withdraw from the Facebook admin team and hand over Dropbox.</p> <ul style="list-style-type: none">• Succession Planning - We need to attract more members to our group. How do we do this? Advertise? Special topic each month?• Notice of absence – Jeannette Henderson will be away for the August and October meetings. | <p>so we completely understand the commitments of a wife, mother of 2 and running a farm. Rachel, we wish you well. You have done a wonderful job over the last 10 years! We will miss you. Thank you Please could we all think about this and come up with some ideas. Richard Bain has agreed to be Chair for these 2 months.</p> |
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Meeting closed 9.33 pm