

Halcombe will be a safe, supportive and progressive community. It will be attractive, valued by all and well connected to the wider district.

## Minutes of the halcombe community development group

# FOR Monday 4<sup>th</sup> November 2019 7pm at the HALCOMBE TAVERN

**PRESENT:** Chair: Vicki Powell, Richard Bain, Maureen Lambert, Barb Davies, Peter Beck, Stacey Hulena, Jeannette Henderson, Janine Hawthorn

			Action (BOLD = MDC action)
1.1	Apologies Moved: Vicki Powell Seconded: Maureen Lambert	Rachel Lane, Alex Short, Darryll Thomas, Alison Short, George Kereama, Stuart Campbell	
1.2	Correspondence In Moved: Jeannette Henderson Seconded: Stacey Hulena  Correspondence Out	<ul> <li>Survey Monkey re Zumba</li> <li>Mayor Helen – CEDA Agritech Strategy - Media release</li> <li>Midcentral DHB newsletter</li> <li>Rebecca Bell – Iconic features</li> <li>Facebook ads Maria Barnes &amp; Jenny Crane</li> <li>Invitation to attend Inaugural Council Meeting on 31<sup>st</sup> Oct 2019</li> <li>Notification of new Liaison Councillor for Halcombe</li> <li>Email from RCG re survey of proposed new site.</li> <li>Note of thanks from Kereama family to HCDG re hall hire</li> <li>Apology to MDC re Inaugural Council meeting</li> <li>A statement was sent to Sam Kilminster (Fairfax Media) from the HCDG concerning Mobile Recycling Centre.</li> <li>Email letter to RCG re proposed new site</li> </ul>	Started 4 Nov Forward to HCDG  Sent to Community For HCDG to decide Pigs for sale – Maria Alterations - Jenny Apologies sent  Stuart Campbell
1.3	Confirmation of previous minutes: Moved: Richard Bain Seconded: Stacey Hulena	That the minutes from the previous meeting held on <b>7</b> <sup>th</sup> <b>October 2019</b> be accepted as a true and correct record.	
2.0	Matters arising  FINANCIAL BUSINESS	It was stated that the leak in the hall was the responsibility of the MDC, this should read that the leak is the responsibility of HCDG	Amend

	Financial reports - Rachel Moved: Jeannette Henderson Seconded: Vicki Powell Unanimously accepted	That the Financial Report showing an overall total balance of \$22,947.88 as at 31 October 2019 be accepted.  Payments made in October:  Genesis Energy – 2 Oct 2019  Genesis Energy – 31 Oct 2019  Finances Received in October  MDC reimbursement – 14 Oct 2019  Hall Hire Moas – 25 Oct 2019  CET Grant 25 Oct 2019	\$26.80 \$81.40 \$527.85 \$50.00 <b>\$7,414.00</b> (needs paying
	Invoices for approval Moved: Seconded:	Invoices to be paid in Nov:  • MDC payment being processed  Finances received:	urgently) Account:
	Unanimously accepted	\$50 Koha from Kereama family	Jeannette to bank into the Hall Operating account
	MDC Project funding	See record at the end of the agenda	Once we get reimbursed for 2018/19 spend and we have the \$ for 2019/20 shall we just use that for picnic table bases and not get reimbursed when it comes to 2020/21 year?
3.0	COUNCIL REPORT		
	Council Report October 2019 – Janine Hawthorn	New liaison Councillor appointed to Halcombe. Stuart Campbell will take up this position after the first MDC council meeting in November.	
		New council sworn in on 31st October	
		No Strategic Planning Committee anymore	
		Focus of MDC on 4 Wellbeings	
		MDC will meet every 2 <sup>nd</sup> Thursday	
		Bi-laws were adopted before elections	
		New Bi-laws to be reviewed – Stock Driving and #53 District Plan for Rural & Village subdivisions – changes proposed	If you has submitted before on this bi-law, you will have the opportunity to re-submit on this review.
4.0	GENERAL BUSINESS		
4.1	Focus #1 – Walkway and Domain – Vicki Powell and	Rach has met with Duncan (Rec Services)	
	Rachel Lane	and Luke Groombridge (Rec Services electrician) re: picnic tables and BBQs.	
	Nacirei Laire	All good to do picnic table concrete pads. To get electricity to the BBQ it's going to be reeeeeally expensive (about 200m in cable	
		unless we can pull off the light, which will still mean about 100m cable)	
		Actions: Rachel needs to send Duncan a picture of the tables and their measurements. Rachel to find out where the switch for the rugby field light is.	Switch is in the Tennis Pavilion.

		The BBQs themselves are also reeeeeally expensive. Single ones are around \$7.5 + GST and installation, power etc Double ones are around \$13K + GST and installation, power etc  Considerations to be discussed: Is this something we want to press on with and apply for funding for? I'm thinking there needs to be a solid back story so maybe it would be best to get the picnic tables and info/history boards up and then apply in the next round (May) for the BBQs?? Is where we are planning to put the BBQ (and even the picnic tables) the right spot?? What if they force the cell tower to go there?? Regardless of the cell tower, would by the playground be better at least for the BBQs?  What do you think?	It was agreed that the picnic tables should go on the rise, however, we will hold off until the cell tower site has been agreed upto. Also need a Rubbish bin to be cemented into place near the picnic tables. Hold off on the BBQ's.
		Monteith Street extension: Rach has organised to meet up with Gavin Hill (Fencer who did the rail and sleeper fence by the toilets) once she's back from being away (8 <sup>th</sup> Nov). Subject to MDC approval he can get it done after Christmas.	
4.2	Focus #2 – Hall & Hall kitchen/bar refurb - Maureen	Rach: I had a thought around the "Community activity charging" thing that we discussed at the last meeting. I would like to move the following (If I'm allowed to move things even though I'm not physically there!): I move that \$5 per event be charged to any HCDG* or council organised events that are held at the hall. Each month Maureen will report on the number of events that fall into this category and it will be recorded in a spreadsheet in Dropbox. Each quarter the HCDG will do a funds/reimbursement request to MDC to cover these charges (to be taken from the \$1000 allocated from the annual Community Committee Project (\$3K) Fund). *HCDG organised events can be organised and championed by people outside the committee – the committee just needs to approve it as a "Community Event/Activity". Approval is given at the HCDG committee's discretion. If the event/activity is not approved, then usual charges apply.	Barb suggested that the HCDG pay a flat rate of \$50 per quarter into the Hall operating account. This will cover any communities activities in the hall which will cover the payment of the electricity bill and consumables.  To be reviewed on a regular basis.  Given the information the HCDG have to hand, this was unanimously agreed.
		Jeanette H (MDC) visited. Very complimentary about changes From Moa Harriers \$50.00 hall booking	Zumba starting Monday & Wednesday 5-6.00pm Bex Lintott organised and managing. Have given her a

		To James (MDC) re hall warrant of fitness has expired From James – has been done but council have not put it up yet  Hall refurbishment: CET grant quotes – Grant Joule, Laser Electrical, Southern Hospitality, Hardy Trade Morgan (CET) May CET grant – money for appliances rec'd, to be paid to MDC	key. Free in November to get going – discuss Leak from tank seems to be fixed, washer in toilet replaced, Richard. Leak in storeroom ceiling. Notified council. Looking into possible source as may not be leaking roof. CET grant \$2327.77 applied for. Digital version available if you want a copy. Discuss planned lights
		Grant Joule quote for supply and install	
		heaters (Grant & Wayne Short)	Bookings November: yoga, Zumba, loan of furniture (giving a donation)
4.3	Focus #3 – Cenotaph & Recreational Area	Correspondence in from Carl Johnson re: electrical plug on Cenotaph. Estimated price to put a plug in the Cenotaph is the sharp end of \$7-10k!! It was going to be \$700 just to get PowerCo to come to site and have a look, with no guarantee that they would permit the installation. Then there was the meter installation, ICP connections etc  Considerations to be discussed: Is it a no for this? The budget doesn't allow it so we'd have to find funding if this was something we wanted. I think it is a no. Extension cords are the businesses!!!  Discuss	HCDG that no plug is required. Please could the job of installing the lights on the cenotaph now be completed.
4.4	SUBPROJECTS		
	Roading - Richie	An underpass/overpass option for Halcombe Road (see below Action sheet). Confirmation received that this has been added to the Safer Journeys to Schools program, however, please can we have an estimated time for beginning this from MDC??	Janine suggested that this would depend on priority. Contact Matt Williams with regard to the next round of funding and dates.
		I noticed that the road slump on Mt Biggs Halcombe road opposite Stewart st intersection has not yet been repaired and is getting worse. I will contact MDC again.	Higgins told Richie that this had been redone. Needs to be checked.
	Community get-togethers	ANZAC DAY – planned for April 2020	
		<u>Auction</u> – planned for ? 2020	
		<u>Ladies Night:</u> next is 15 <sup>th</sup> November	
		Wedding dress evening (Barb)  ● Promote as a wedding venue	No update

	<u>Lantern Festival</u> – planned for July 2020	
	011-15-11	
	Other Events:	
	Fun run series will more than likely be Feb	
	rather than January giving time to get the	
	Monteith Street walkway in.	
	Bex Lintott has organised Zumba classes in	
	the Hall. Mon and Wed nights 5pm – 6pm.	
	\$5 per person per night and children are	
	welcome. She is looking to organise a baby	
	sitter for those who have children that don't	
	want to do the class itself (hoping it will just	
	be a gold coin donation per child for the	
	babysitter).	
	babysitter).	
	Rachel would like to move that Yoga and	Approved
	1	Approved
	the new Zumba Classes are "Approved	
	Community Activities", which qualify for	
	the \$5 per event/activity charge.	
Cemetery Land - Darryll		
IT communication (cell,	Voss Road is a no as I got the wrong end of	
landline, internet) - Rachel	the stick and Abbiss's wouldn't be keen for it	
ranamie, meeriee, maeriei		
	to go here as part of it is sub dividable. I	
	have however spoken to the landowner of	
	986 Halcombe Road (The property to the	
	right as you drive into Halcombe From	
	Feilding). It goes down to a point near the	
	railway end of Monteith Street and she is	
	1	
	open to speaking to RCG about it going here	
	(I emailed out the picture of the possible	
	location).	
	Considerations to be discussed: I have sent	Of all sites proposed, this
	this location to RCG and they are going to	I
	, ,	would be the preferred site
	get their Tech people to look at it before	but would like further
	contacting the property owner.	discussion after the 'flood
	If it gets approved, would we consider	test' has been completed.
	planting the area for the landowner i.e. the	
	1 .	
		•
	rest of the corner so it would be hidden	
	more?? Or this could be something	
		Agree to get RCG to pay for
	more?? Or this could be something negotiated by the landowner during the	• • • • • • • • • • • • • • • • • • •
	more?? Or this could be something	Agree to get RCG to pay for planting
Entrance signs - Richie	more?? Or this could be something negotiated by the landowner during the agreement signing process (that RCG fund	• • • • • • • • • • • • • • • • • • •
Entrance signs - Richie  Neighbourhood Support -	more?? Or this could be something negotiated by the landowner during the agreement signing process (that RCG fund	• • • • • • • • • • • • • • • • • • •
	more?? Or this could be something negotiated by the landowner during the agreement signing process (that RCG fund	• • • • • • • • • • • • • • • • • • •
Neighbourhood Support -	more?? Or this could be something negotiated by the landowner during the agreement signing process (that RCG fund	• • • • • • • • • • • • • • • • • • •
Neighbourhood Support - Hollie	more?? Or this could be something negotiated by the landowner during the agreement signing process (that RCG fund	
Neighbourhood Support - Hollie Civil Defence - Alison	more?? Or this could be something negotiated by the landowner during the agreement signing process (that RCG fund planting). Thoughts???	• • • • • • • • • • • • • • • • • • •

	Rangitikei River Access - Alex		
	Recycling - Richie	Correspondence out – A statement was sent to Sam Kilmister (Fairfax Media) from the HCDG concerning this.	
		All has been good and tidy this month.	
4.5	Other General Business		
	Iwi Matters	No update.	
	Sewerage	Sewage Consent – Centralisation project is negotiating with property owners and local iwi before getting consent.	Richie had heard of a system in which two containers take the sewage, process and separates out the solids and purifies the water.  Has MDC been approached about this system?  At 21st November meeting at MDC please can we discuss the Wastewater issue?
	Stormwater		
	Water Scheme	Nothing to Report	
	Halcombe Community Trust	Have had their AGM. Trustees remain as is.  Power Capacity - A new transformer has been installed on Hastings Street opp.  Marae.  IT Communication – cell, landline, internet.	
	Halcombe Community Fund	Fund will remain as a sub account of the HCDG but HCDG will not report on this account. HCT will administer this account.	Need a test application form to run through the system as it is now set up. Changes can then be made if need be.
5.0	Community Communications	Halcombe Herald – Rachel will not have time to do one of these before Christmas. Adverts etc are welcome to be put on FB or added to any general info emails that go out. Also suggest to people who want adverts done that the school newsletter is a good method of communication.	FB messages/ads: Maria Banks re piglets Jenny Crane re alterations/dressmaking.
		<u>Facebook</u>	
		Road signs — No update.  Community Email — Quarterly Midcentral DHB newsletter to community  School — Playcentre — No update.  Halcombe Tavern -	Sent out to the community via email.
		Fire Brigade — Nothing to report	
		<u>Welcome to Halcombe packs</u> – Jeannette and Rachel. To meet (one day!!) and get these done.	Suggestions of what to include. HCDG and HCT advert –incl joining email and FB group.

6.0	Other items	<ul> <li>Mountain Views Bus shelter – Oops!         Rach didn't reply to Pip after our last meeting!</li> <li>Iconic Landmarks - discussion</li> </ul>	Halcombe Herald Low-down of annual and biannual events (school gala, auction night etc) Ladies Night advert Yoga advert Hall advert Voucher – 1 <sup>st</sup> drink in the pub on HCDG? Phone book (once updated) Pub advert/sample menu Walkway/playground advert Clubs – PC, social netball etc  Agreed that Halcombe
		<ul> <li>Need to request a sign from MDC for Monteith St Car Park. No Dumping – including carpet</li> </ul>	would be synonymous with the Cenotaph and ANZAC Day. Other items discussed: Walkway/Railway/4 Maraes/Farming/Pub Agreed to add to Action Sheet if the 'Fly tipping' continues.
Meet	ring Closed		

# **MDC ACTION SHEET SUMMARY**

MDC Action point	Transaction #	MDC dept/ Where and who the next action sits with.	Minutes date
Cenotaph lights: (For previous points relating to this Action		Roading / Parks	April 2019*
see April 2019 minutes and July 2019 minutes)		and Property.	
August 2019 – Work is underway. MDC to supply quote for plug			
to be installed on Cenotaph and HCDG to decide if we want it.			
Nov 2019 – Estimate is that it will cost between \$7-\$10K!			
Decision was to Continue with original plan and go			
ahead with the lights			
CBD/Rec Area and Walkway Plans: (For previous points		Janine	April 2019*
relating to this Action see April 2019 minutes)		Hawthorn	
August 2019 – FUNDING APPROVED (2020-21 budget). Carl			
Johnstone (MDC) said if we were able to fund any parts			
ourselves earlier then HCDG could be reimbursed come the			

2020/21 Financial Year. Picnic Tables to be funded by HCDG in 2019/20 and then reimbursed 2020/21.			
Oct 2019 – HCDG has enough funds from previous years carry- overs to pay for concrete slabs with no reimbursement. Rachel to contact Rec Services.			
Nov 2019 – Duncan (Rec Services) visited site with Rachel and marked out where the tables are to go. Rachel to supply a photo and dimensions to Duncan. Put on hold until cell phone tower site agreed upon.			
An underpass/overpass option for Halcombe Road: (For previous points relating to this Action see July 2019 minutes)	Transaction #51656	Roading	April 2019*
<b>30/07/19</b> – Confirmation received that this has been added to the Safer Journeys to Schools program.			
Nov 2019 – Please can we have an estimated time for beginning this from MDC?? Depends on priority and funding. We are in the mix			
Stanway Road/Halcombe Road drain: (For previous points relating to this Action see July 2019 minutes)		Grant Stevenson - Roading	April 2019*
<b>30/07/19</b> – Further confirmation received that this will be done by KiwiRail.			
Oct 2019 – Kiwirail have agreed to do this work as it is their asset and are currently waiting for quote from Downers who is their contractor			
Stanway Road/Domain entrance trees: (For previous points relating to this Action see July 2019 minutes)		Carl Johnstone – Parks, Property	April 2019*
August 2019 – Only the Domain side to be planted as doesn't really work on both sides. HCDG need to confirm if Italian Alders are a go.		& Reserves.	
Oct 2019 – Will wait until next year.			
Willoughby Street Flood Gates:	# 53787		July 2019
July 2019 – MDC to contact owners to clean off flood gate blocking stormwater.			
August 2019 – Shane to follow up to see if this is Horizons responsibility. Did we hear from Shane on this?			
Mt Biggs Road pothole between 334 and 357 Mt Biggs Road:	#53706		July 2019
August 2019 – This has been patched extremely poorly so needs doing again. New transaction number has been issued.			
Oct 2019 – The pothole was mechanically caused and temporarily filled, pending permanent repair, programmed for Sept 2019.			
Nov 2019 - Dates now past, need new dates on the repair			

Subsidence on Mt Biggs road:	# 53239 DONE		August 2019
<b>August 2019</b> – Patching has been done in 1 area but not the other.	# 53240		
Nov 2019 – Stewart Street/Mt Biggs road corner – slump needs redoing.			
Hall matters:  July 2019 – Meeting with James - Items discussed included, flashing on roof, storeroom door, kitchen door, guttering, external paint, water tank running, grass in gutter - James took photos to follow up.		James Adamson – Parks & Property.	July 2019
Oct 2019 – James Adamson will organise a follow up meeting on site with Rec Services and plumber to look into fixes.  Nov 2019: Maureen to follow up with James on this			
Subsidence on Willoughby Street:			
Nov 2019: A slump has appeared on Willoughby Street at the top of the hill towards the school on right side of the road.			

## KEY:

\*\*\*\*Greater than 12 months since point raised

\*\*\*9 months since point raised

\*\*6 months since point raised

\*3 months since point raised

Italics denotes actions that have happened between meeting date and minutes being done.

MDC FUNDING (Spend to date is same month end as this meeting's financial report).

#### 2018/2019

1. Community Committee Project Fund (\$3,000) – Projects that we wish our 2018/19 allocation to go towards.

Funds spent and needing to be reimbursed have been received (\$527.85 + \$1500 already received for ANZAC Day). The rest has been accrued.

### 2019/2020

1. Community Committee Project Fund (\$3,000) – Projects that we wish our 2019/20 allocation to go towards.

Priority	Project Title	Funding requested* / approved	Spend to date	Notes
1	ANZAC Day 2020	\$500*		Decision made to decrease by \$500, which will be put towards picnic table concrete slabs.
2	Community Communications e.g. Welcome packs to new residents, Phone book update project, Signage.	\$500*		
3	Other community events e.g. Day or evening get togethers	\$1,000*		
4	Walkway	\$1,000*		Decision made to increase by \$500, which will be put towards picnic table concrete slabs.

2. Community Committee Plan Fund (Contestable \$60,000 fund i.e. to be split between all the Community Committees) – Projects arising out of our Community Plan that we seek funding towards.

Priority	Project Title	Funding requested* / approved	Spend to date	Notes
1	Halcombe Community Walkway – information signs and picnic area	\$17,000		APPROVED 2020-21 budget.
2	'CBD'/Cenotaph/Rec area development	\$8,200		APPROVED 2021-22 budget
3	Monteith Street Carpark to Halcombe School Walkway	\$18,521*		DECLINED – NO FUNDS AT PRESENT
4	Clean up storm water drains, in particular the Stanway Road/ Halcombe Road Drain	\$5,000*		KIWIRAIL has agreed to clean drains. See Action plan.

3. Other Requests for Service – any requests that would have previously been included in an Annual Plan/Long Term Plan submission to Council.

Priority	Project Title	Funding	Spend to date	Notes
		Requested* / approved		
1	Halcombe Community Walkway – Ongoing maintenance.	Request that an annual budget for maintaining the walkway be included in MDC Parks & Reserves budgets going forward.		APPROVED
2	Hall roof and flashing – full replacement.	\$30,000*		Flashing has been replaced so will see how that goes.
3	Hall and Playcentre exterior paint.	\$30,000*		DECLINED – To be forwarded to Council for consideration of inclusion in the 2020/21 Annual Plan or the 2021-31 Long Term Plan.
5	Development of the Halcombe Hall car park, grass area behind the hall and paper road linking to the back of the hall.	\$7,413*		DECLINED – To be forwarded to Council for consideration of inclusion in the 2020/21 Annual Plan or the 2021-31 Long Term Plan.
6	Halcombe Hall floor re-varnish.	\$10,000 (Quote received from City Sanding Ltd)*		DECLINED – Not something MDC takes care of (i.e. iis not linked to water tightness or compliance). It was suggested that HCDG seek funds from third party funders.
7	Kimber Street Seal extension (approx. 250m).			DECLINED – To be forwarded to Council for consideration in the future.

## 2020/2021

1. Community Committee Project Fund (\$3,000) – Projects that we wish our 2020/21 allocation to go towards.

Priority	Project Title	Funding requested* / approved	Spend to date	Notes
1	ANZAC Day 2020	\$500*		Decision made to decrease by \$500, which will be put towards picnic table concrete slabs.
2	Community Communications e.g. Welcome packs to new residents, Phone book update project, Signage.	\$500*		
3	Other community events e.g. Day or evening get togethers	\$1,000*		
4	Walkway	\$1,000*		Decision made to increase by \$500, which will be put towards picnic table concrete slabs.

2. Community Committee Plan Fund (Contestable \$60,000 fund i.e. to be split between all the Community Committees) – Projects arising out of our Community Plan that we seek funding towards.

Priority	Project Title	Funding	Spend to date	Notes
		requested* / approved		
1	Monteith Street Carpark to Halcombe School Walkway	\$18,521*		

3. Other Requests for Service – any requests that would have previously been included in an Annual Plan/Long Term Plan submission to Council.

Priority	Project Title	Funding requested* / approved	Spend to date	Notes
1	Monteith Street Carpark to Halcombe School Walkway	\$18,521*		If this is not able to be funded from the Community Committee Plan Fund 2020/21 (Contestable \$60,000 fund) then we request that it be funded from other budgets within the 2020/21 Annual Plan.
2	Hall re-roofing roof – full replacement	\$30,000*		We would however like to include this for consideration in the 2020/21 Annual Plan in case the replacement flashings do not provide weather-tightness
3	Hall and Playcentre exterior paint	\$30,000*		
4	All weather carpark extension for	\$9,022*		

	Playground/Tennis Courts/ Public Toilets area (Willoughby Street)		
5	Stanway Road to Gilbert Street Pathway	Price unknown*	The HCDG first made a submission in May 2015 for a path in this area. It is also now the #2 priority from the Halcombe Walkway Strategy.
6	Kimber Street Seal extension (approx. 250m)	Price unknown*	We continue to keep this seal extension request in front of Council for when seal extensions are added back into the budget.