



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY HELD Monday 5 March 2018 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, Mel Henderson, Richard Bain, Shane Casey, Wayne Short, Peter Beck, Maureen, Barbara Davis, Frazer Clegg, Jeannette Henderson.

1.1 APOLOGIES: Mayor Helen, Janine Hawthorne, Ben Henderson, Alison Short, Alex Short, Vicki Powell, George Kereama,

1.2 CORRESPONDENCE INWARDS/OUTWARDS:

IN:

- Deborah Bell MDC re: Timber fence around MRC.
- David McMillan MDC re: Consultation with Rugby Club needed if we are wanting to do any art work on timber fencing beside MRC.
- Brent Holmes MDC re: unable to make meeting but answered outstanding questions via email.
- Carl Johnstone MDC re: Planting working bee ok for plants and BBQ.
- Hall booking enquiry – A non-denominational church group requested booking for 6 x Sundays.
- Maria Bresnell MDC re: planned ANZAC Day commemorations.
- Mt Biggs Community Garage Sale flyer – Sunday 18th March.
- Chris McRae MDC – by-law compliance update.
- MDC confirming road closures for ANZAC Day.
- Hall kitchen initial drawings and quote from Winiata & Anderson Sheetmetal.
- Whanau Day poster.
- Reply re: Capital Connection fees for sewerage being paid off via rates.

OUT:

- Follow up re: Capital Connection fees for sewerage being paid off via rates.
- Brent Holmes MDC invitation to come to one of our meetings to discuss roading in Halcombe.
- Breakdown of the \$2700 budget from MDC sent to Janine Hawthorne.
- Reply to Deborah Bell.
- ANZAC Day road closure requirement notification.
- By-law compliance enquiry.

1.2.1 MINUTES of Last Meeting 5 February 2018:

Approved

2. Items for Approval/Information

2.1 FINANCIAL REPORTS:

Halcombe Community Development Group Account (Westpac):

Opening Balance as at 1/02/18	\$5,696.02
Deposits = \$0.35	
Expenses = \$Nil	
Closing Balance as at 28/02/18	\$5,696.31
Unpresented cheques = Nil	

Hall/Sports Ground Account (ANZ)

Opening Balance as at 01/02/18	\$21,935.23
Deposits = \$10.44	
Expenses = \$3.45	
Closing Balance as at 28/02/2018	\$21,942.22

See attached financials for details.

COUNCIL REPORT:

- Capital Contribution fees for connecting new properties to the sewerage scheme being paid off over time via rates – this has been approved by the Executive Team and a paper will be presented to Council for final approval. It was suggested that the HCDG look into the fee and compare it to Feilding township capital contributions.

3. Other Business



3.1 Focus #1 – Walkway & Domain

- Walkway working bee:
 - Thursday 22nd March 2018 at 4pm until dark. Concentrating on planting the Monteith Street end. Need carpet / cardboard / newspaper to suppress weeds. Plants will include flax, grasses, Pito & Toe Toe (Native non-evasive Toi Toi).
 - Rachel to organise mulch to be delivered before Thursday 22nd March
 - Sausage sizzle to be supplied by Rec Services – thank you!
 - Thank you to Barbara Davis for putting the flyer together. Rachel to print and give to Maureen Lambert, Faye Bain and Vicki Powell to deliver around Halcombe Village. Barbara and Jeannette to deliver around Fergusson road area.
 - Rachel to organise an advert to go in the School newsletter, FB and email reminders.
- Other Walkway projects – Triangle at end of Levin Street needs drainage sorting then topsoil and grassed. Aim is to have this done well before ANZAC Day 2019 as plans for this service include this area. Novoflow pipe (if required) could be funded from \$ allocated to walkway from \$2700 from MDC.

- Our plans for the old BMX track area was put forward to (and approved in principle by) Carl Johnstone (MDC) i.e. moving mound back, fencing around drain (MDC to do as per approved LTP submission – see action table), info boards, bbq's & playground path to link all together.
- Log Job – pathway corner Willoughby/Levin Street, water undermining footpath. Could be potential H&S issue for kids walking to school.

3.2 Focus #2 - Hall & Hall Kitchen

- Mel and Rachel met with Wayne and Ann Winiata to go over initial plans and quote done by Winiata & Anderson Sheet metal. Plan was re-jigged and now awaiting new drawings and requote from Wayne.
- Carl Johnston visited hall with Rachel:
 - Carl to organise getting divider door scraping sorted, a lock smith to check out kitchen door, water pooling under the kitchen at the back of the hall and bird proofing all windows.
 - Approval given for swapping low kitchen window with the one in the bar (as part of the kitchen re-vamp) and installing curtains in hall to reduce echo.
 - Chimney on hall to be toppled and blocked off (Trevs Plumbing to do)
 - Gutters and Mens urinal overflow issue has been fixed – Thank you.
- HCDG to apply for LTP funding for painting the hall roof & exterior. We will look to work in with the playcentre so it can be done at the same time.

3.3 Focus #3 - ANZAC Day

- Committee held first meeting on 26 Feb 2018
- Want to get more community involved as nurses & soldiers etc.
- Change stage location to make more room for army vehicles.
- More promotion through Halcombe's website and Facebook.
- Stock take fund raiser at My Plumbing – 27th & 28th March Pre-count, 29th at 12-noon is the actual stock take. Rachel to send out a note on FB and via email.
- Thank you to HCDG for the budget allocation from \$2,700 from MDC.
- Planning for 2019 – To commemorate 100 years since the veterans returned home, the plan is to organise having a train come out from Feilding and stop at Levin Street.

3.4 Focus #4 - Cenotaph & recreational area

- Rachel yet to put forward the revised CDB plan to Janine.

3.5 SUBPROJECTS:

Cemetery Land

- Gorse still needs to be sprayed (Mel getting Muzz to sort) and grass topped (Rach to organise Jeff to do).
- Darryl has bought ewes.

Community Get Togethers

- Auction night in partnership with the Fire Brigade will support the ANZAC 2019 project – Rachel to speak to Hank.
- Need to amass some auction prizes.

Entrance Sign

- Richie to organise stone to be placed around Halcombe signs.

Road Safety

- A great reply received from Brent Homes re: roading queries raised by HCDG – thank you Brent!! A copy and paste of his reply is as follows (italics in brackets inserted to provide background):
 - Kimber Street remains on the Seal Extension list for top priority if and when funds come available. The priority order has not changed however my funding mechanism has been suspended until further notice, by Council, in order to rationalise potential additional rates burdens in the short term.
 - (*Mt Biggs/Stanway intersection*). I will need some more information as to exact problems there. Anecdotal evidence of near misses are welcome so I can ask Matt Williams to carry out some investigation and gather our factual data to support appropriate action.
 - Truck tip bend – Surveyed last week following 3 accidents in the same location recently. Jo Botha is currently investigating options of minor geometric realignment and building a widened “run off” area. I have stood on that location and felt very vulnerable. Will advise action soon under our Minor Safety Improvement category. We have also recently installed tactile rumble strips along the edgelines between Halcombe township and Mingaroa Road noting truck drivers are using that route in the early hours.
 - Noisy chip on carriageway at present and will receive a smaller “void fill” chip in the next reseal round. (*A complaint from a resident about the noise in the Northern end of the 70km area was received by the HCDG last year*)
 - Trees protruding (*Cassen Street, Hastings Street, Godley Street*) are programmed for March /April cutting by high vegetation mower through Halcombe. Will include Mt Biggs Road past Mt View Subdivision while going through so no action required by yourself there.
 - (*Stewart Street/Mt Biggs Road intersection*) I will speak to the Lambert’s (*who raised the issue initially with MDC*). Unaware of what additional planning discussions took place outside of my brief so I will clarify.
 - Happy to discuss the “CBD” planning changes if you wish to meet. Give me a call sometime it suits.
 - Brent Holmes let us know that the sealing of Kimber street will be a 1st priority when he has the funds
- Safety review has been done on the Knorp St/Halcombe Rd intersection. A barrier trial to close this intersection is proposed however further consultation will be done first with residents. HCDG flagged that the alternative route exit via Kimber Street is not ideal either – feedback to be provided back to Brent.
- Report of doughnuts/burnouts on Mangone Road (can be seen in new seal) and concern around “slickness” of seal on the approach to the 1 way bridge on Wilson Road.
- Tree (willow) near Halcombe School (Cnr Willoughby and Monteith Streets) needs either trimming or removing.
- Fergusson Road traffic calming measures requested (white line dividing road on corner and sign indicating concealed entrances).

Neighbourhood Watch/Civil Defence/Police

- Info packs to be put together – Jeannette & Rachel to discuss.
- New Halcombe cards required – Rachel to speak to Sue Simpson re: another competition being run for the kids to design the card. Prize = \$50.

Cell Phone coverage

- Rural Connectivity Group looking at 6 cell phone tower sites around Halcombe. They hope to have it built by June 2018.
- Initially it will be a 3G network then upgraded to 4G.

Power capacity in village – nothing to report

Christmas Lights – nothing to report

Rangitikei River Access – Alex Short absent

Sewerage – As above, a paper has been submitted to Council to allow the capital connection fee to be paid off via the rates. Also worth noting is part of the LTP draft includes the plan to close the Halcombe sewerage plant and pipe the waste back to Feilding (with water coming to the village from Feilding – utilising the same trench).

Storm water – on LTP

3.6 Budget allocation for 2018/2019 (\$2,700)

- Allocation agreed
 - ANZAC Day \$1000
 - Signage \$800
 - Walkway maintenance/development \$900

4.0 General Business

Other Items

- Reminder to pick up Dog Poo sent out via Facebook.
- Road markings on Mt Biggs/Halcombe Rd not done – Transaction # 44704
- Refuse collection – Frazer Clegg to contact local firm to get quote on collect rubbish from Wheelie bins rather than blue plastic bags supplied by council.
- George Kereama has not been well – send card and living tree (Rachel)
- Card to Yvonne (Jeannette)
- LTP submissions – MDC meeting 10th April at 6.30pm
 - Encourage individuals to make submissions which adds weight to local concerns. There is a template for making submissions and it is easy to do.
 - HCDG needs to have a mandate for anything that they submit about (aside from funding requests for projects). If enough individuals come to the HCDG about a concern then the group will make a submission on behalf of the community. A form at the April 10th meeting will be provided to record if the number of people who want a community submission done on certain things.
- Hall bookings – Church group booking approved.
- Welcomes/Farewells – send cards to new residents (Jeannette)

Meeting closed at 21.00 hrs

Next Meeting Date: Monday 2nd April 2018 at 7pm in the Halcombe Tavern

MDC Action point	Transaction #	MDC department	Minutes date	Status
Pathway corner Willoughby/Levin Street, water undermining footpath. Could be potential H&S issue for kids walking to school.		Roading	March 2018	
Hall kitchen door lock needs attention		Property	March 2018	WIP – Carl Johnstone to get locksmith to sort.
Bird proofing all hall windows.		Property	March 2018	WIP – Carl Johnstone to sort.
Concern around “slickness” of seal on the approach to the 1 way bridge on Wilson Road (chip has “soaked” into the tar during the hot weather)		Roading	March 2018	
Tree (willow) near Halcombe School (Cnr Willoughby and Monteith Streets) needs either trimming or removing.		Roading	March 2018	
Fergusson Road traffic calming measures requested (white line dividing road on corner and sign indicating concealed entrances).		Roading	March 2018	
New fence by MDC <ul style="list-style-type: none"> Art work on fence 		Infrastructure	Feb 2018	WIP – HCDG would need to seek permission of Rugby Club for this to be done
Levin Street Drain barrier fence – MDC agreed in Draft Annual Plan 2016/2017 to ‘have a barrier fence erected around the open drain on Levin street’ See File Ref: 2/0266 – submission No.35 Date please of when this is going to be done		Parks/Roading	Feb2018	
Hall sliding door closest to bar – This door is unable to open properly and is scraping/marking floor	Job logged	Property	Feb 2018	WIP – Carl Johnstone looking into this.
Trees overhanging road - Cassen street, Hastings and Godley street, Mt Biggs road		Roading – email sent to Brent Holmes	Feb 2018	WIP – due to be done March/April
Road markings need repainting. Mt Biggs/Halcombe road intersection	#44704	Roading	Feb 2018	
By law compliance issues		Compliance – email sent to Chris McRae	Feb 2018	WIP – Reply received. HCDG to keep following up.
Fire Place in the Halcombe Hall: Awaiting response from MDC. Is it safe / can it be used?		Property / Hall	June 2016 (emailed rather than in minutes)****	WIP - The chimney will be toppled. HCDG to look at blocking up fireplace inside the hall.
Payment Option – Capital Connection Fees: Awaiting response from MDC on		Infrastructure / Planning	Aug 2017****	WIP – March 2018 Update.

whether capital connection fees for the likes of connection to Halcombe sewerage scheme could be added to rates and paid back over x number of years?				Yes can be added although need Council approval first.
Rain water run off behind hall At present the rain runs under the hall. Can we put in a drain which links up with the underground overflow pipe from the water tank to take the rain to the street drain?		Halls	Dec 2017****	WIP – Carl to organise Trevs Plumbing to properly sort this.

KEY:

****Greater than 12 months since point raised

***9 months since point raised

**6 months since point raised

*3 months since point raised

WIP – Work in progress

DONE – Completed and will be removed from table next month.